

**Regional Municipality of Waterloo
Waterloo Regional Heritage Foundation
Board Agenda**



Tuesday, September 26, 2023

5:30 p.m.

Waterloo County Room/Electronic

Should you require an alternative format please contact the Regional Clerk at Tel.: 519-575-4400,
TTY: 519-575-4605, or regionalclerk@regionofwaterloo.ca

	Pages
1. Call to Order	
1.1 Brian Dietrich, Director In Memoriam	3
2. Declarations of Conflict of Interest	
3. Finance Reports	
3.1 Accounts and Grants Summary	4
4. Delegations	
None.	
5. Approval of Minutes - June 27, 2023	5
Recommended Motion: That the minutes of Waterloo Regional Heritage Foundation from June 27, 2023 be approved.	
6. Committees	
6.1 Allocations and Finance	
None.	
6.2 Heritage Advisory and Communications	
J. Glass to provide a brief overview of the Doors Open Event held on September 16, 2023.	
6.3 Strategic Planning	10
M. Lee to provide a presentation on the Strategic Planning Review status.	
Recommended Motion: That the Waterloo Regional Heritage Foundation accept the recommendations as provided in the final report prepared by the Centre for Community Based Research.	
And that the Foundation direct the Strategic Planning Review Committee to establish a list of action items for the remainder of 2023. The action list	

may include developing an inclusive definition of heritage, a communication plan, application process, acceptance criteria and a plan to update the Council of the Regional Municipality of Waterloo.

7. Information/Correspondence

7.1 Maryhill Historical Society

14

8. Other Business

9. Next Meeting - October 24, 2023

10. Adjourn

Recommended Motion:

That the meeting adjourn at x:xx x.m.



September 22, 2023

The Waterloo Regional Heritage Foundation would like to solemnly acknowledge the passing of Brian Dietrich on September 9, 2023 and recognize his contributions to the heritage community in Waterloo Region.

Brian was a newly appointed Director of the Waterloo Regional Heritage Foundation, but had served on the Waterloo Historical Society for a number of years. During his many years of service with various community organizations, Brian had crossed paths with members of the Waterloo Regional Heritage Foundation as their work intersected on various occasions. He will be remembered as an active member of the community and as someone who was passionate about the conservation of heritage buildings.

The Waterloo Regional Heritage Foundation offers its condolences to Brian's family and friends during this difficult time.

Brian's obituary can be found [here](#). A private graveside service will be held at a later date with family at Parkview Cemetery, Waterloo. Condolences for the family and donations to a charity of one's choice may be arranged through the Erb & Good Family Funeral Home at 519-745-8445 or www.erbgood.com.

In sympathy,

Chair John Glass

on behalf of the Waterloo Regional Heritage Foundation

WATERLOO REGIONAL HERITAGE FOUNDATION
Net Funding Position

Balance in Operating Account - September 21, 2023 147,588.58

DEDUCT:

Outstanding Commitments - Centre for Community Based
Research (38,500.00)

Net Funding Position at September 21, 2023 **109,088.58**

WATERLOO REGIONAL HERITAGE FOUNDATION
Disbursements: June 22, 2023 to September 21, 2023

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Jun 12	Dana Hospitality Limited Partnership	Catering for AGM meeting	\$ 989.87
Jul 7	Barber Collins Security	Security AGM	17.08
Jul 10	Kitchener Citizen	Advertising	712.32
			<u><u>\$ 1,719.27</u></u>

Waterloo Regional Heritage Foundation

Board Minutes



June 27, 2023

6:30 p.m.

Meeting to be held electronically

150 Frederick Street, Kitchener, Ontario

Present: J. Glass, D. Emberly, P. Elsworthy, P. Wolf, M. Lee, B. Dietrich,
A. Carswell

Absent: N. Salonen, S. Burke, H. Peller-Oliver, J. Baker

Others Present: Regional Chair K. Redman

1. Call to Order

J. Hale, Foundation Secretary, called the meeting to order at 6:32 p.m.

2. Appointment Ratification and Introductions

The Foundation provided introductions to welcome the new Directors to the Board.

3. Election of Chair and Vice Chair

J. Hale, Foundation Secretary, called for nominations for the position of Chair and Vice-Chair for a one-year renewable term from June 2023 to June 2024. John Glass was nominated for the position as Chair and accepted the nomination and no additional nominations were made. Michelle Lee was nominated for the position of Vice-Chair and accepted the nomination and no additional nominations were made.

J. Glass assumed the Chair for the remainder of the meeting.

Moved by D. Emberly

Seconded by P. Elsworthy

That nominations for the position of Chair be closed;
And that John Glass be accepted as Chair of the Waterloo Regional Heritage Foundation for the period from June 2023 to June 2024.

Carried

Moved by P. Elsworthy
Seconded by P. Wolf

That nominations for the position of Vice Chair be closed;
And that Michelle Lee be accepted as Vice-Chair of the Waterloo Regional Heritage Foundation for the period from June 2023 to June 2024.

Carried

4. Declarations of Conflict of Interest

None declared.

5. Finance Reports

5.1 Accounts and Grants Summary

Received for information.

The Foundation referenced the Annual General Meeting catering costs listed in provided summary and recommended that this cost be reduced for upcoming meetings. Additionally, it was noted that Directors and Staff must confirm attendance if attending a meeting in-person to avoid leftover food.

6. Delegations

6.1 Kelly Spencer, Owner of True Nature Communications Inc.

Kelly Spencer, Owner of True Nature Communications Inc., provided a presentation on the Doors Open event being held on September 16th from 10:00 a.m. to 4:00 p.m. She noted that there are 20 sites for this year's event and the WRHF will be participating at the Central Presbyterian Church in Cambridge. The presentation also included a sponsorship opportunity for a Doors Open Children's activity book in the amount of \$3,500.

The Foundation thanked K. Spencer for the presentation and acknowledged the hard work and dedication involved with the Doors Open event.

7. Approval of Minutes - May 23, 2023

Moved by P. Wolf

Seconded by D. Emberly

That the minutes of Waterloo Regional Heritage Foundation from May 23, 2023 be approved.

Carried

8. Committees

8.1 Allocations and Finance

The Foundation discussed the proposed project to provide funding for a Children's activity book presented by K. Spencer under agenda item 6.1. The Foundation expressed that the project is a valuable community initiative, however, since the Foundation paused all grant funding until the completion of the Strategic Planning Review, they determined that funding would not be feasible. The Foundation suggested that K. Spencer submit a formal grant application for funding consideration next year.

The Foundation directed Staff to provide K. Spencer with information on the Foundation's decision on this matter.

8.2 Heritage Advisory and Communications

None.

8.3 Strategic Planning

M. Lee provided an overview of the Strategic Planning meeting held on June 27th at 5:00 p.m. She noted that the consultant's report with recommendations will be ready for circulation on July 19th for the Foundation's consideration. She further noted that the Centre for Community Based Research requested that the Foundation consider a redistribution of the honourariums funding for designated roundtable participants and that the total amount would still be within the overall \$1,200 budgeted amount that was approved by the Foundation.

The Foundation deliberated altering the honourariums for all participants and discussed the merits of consulting with relevant Regional Staff to consider comparable honourariums that are currently being provided by

the Region. The Foundation also expressed the importance that the honourariums be distributed equally among the designated participants.

B. Dietrich left the meeting at 7:27 p.m.

Moved by M. Lee

Seconded by P. Wolf

Whereas the Waterloo Regional Heritage Foundation approve \$1,200 to fund honourariums for designated participants of the Strategic Planning Review roundtables in relation to a Strategic Planning Review being conducted by Centre For Community Based Research pursuant to an Agreement dated April 17, 2023 with the Waterloo Regional Heritage Foundation.

Therefore, that the Waterloo Regional Heritage Foundation approve the honourarium amount recommended by the Regional Director of Truth & Reconciliation and/or the Regional Director of Equity, Diversity & Inclusion provided that the total sum is within the approved budget dated May 31, 2023.

Carried

9. Information/Correspondence

9.1 Waterloo Historical Society July 2023 Newsletter

Received for information.

10. Other Business

10.1 Director Applications

The Foundation discussed the Director application including the applicant's previous experiences and qualifications.

Moved by D. Emberly

Seconded by M. Lee

That the Waterloo Regional Heritage Foundation approve the application of Robert Shipley for a three year term as Director of the Waterloo Regional Heritage Foundation.

Carried

11. Next Meeting - September 26, 2023

The next meeting of the Waterloo Regional Heritage Foundation is on September 26, 2023.

12. Adjourn

Moved by M. Lee

Seconded by A. Carswell

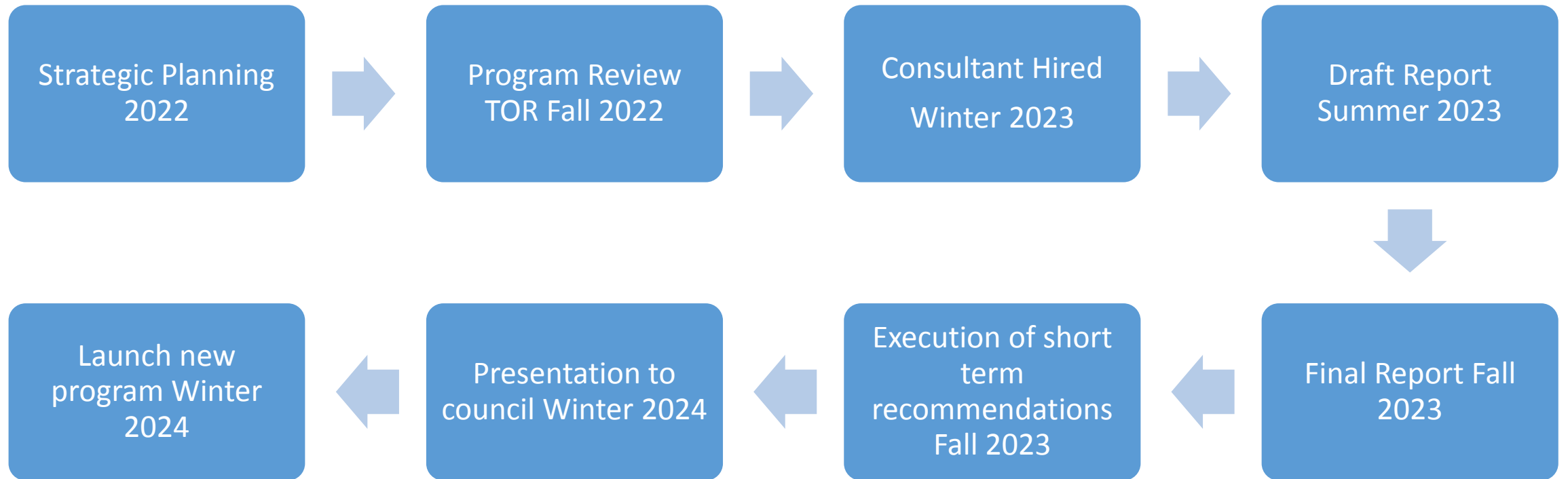
That the meeting adjourn at 7:54 p.m.

Carried

Committee Clerk

Committee Chair

Process Steps



Summary of Report Recommendations

Program Improvements	<ul style="list-style-type: none">• Launch Equity funding stream• Plan for periodic rather than ongoing grant intake• Review overlap with other granting orgs and incorporate findings into eligible projects• Create application evaluation guidelines• Review and refine application form
Communication/ Consultation	<ul style="list-style-type: none">• Update website to include more inclusive def of heritage and broader examples of projects• Plan and execute ongoing social media campaign• Schedule ongoing communication/info sharing with equity deserving groups• Consult on program changes with equity deserving groups• Direct correspondence/Information sessions on grants
Networking	<ul style="list-style-type: none">• Design awards program to facilitate greater community connections• Share report summary with research participants
Capacity building	<ul style="list-style-type: none">• Actively seek out diversity of board members• Plan ongoing learning opportunities for board members

Next Steps

2023

- Sep/Oct - Prioritize actions (short, medium, long term)
- Oct/Nov - Execute short term actions
- Dec/Jan – update Regional council on status of program evaluation and steps taken

2024

- Jan/Feb - Launch new program!

Recommendation to Foundation

- That the Waterloo Regional Heritage Foundation accept the recommendations as provided in the final report prepared by the Centre for Community Based Research.
- And that the Foundation direct the Strategic Planning Review Committee to establish a list of action items for the remainder of 2023. The action list may include developing an inclusive definition of heritage, a communication plan, application process, acceptance criteria and a plan to update the Council of the Regional Municipality of Waterloo.



PRESERVING THE HISTORY & HERITAGE OF THE MARYHILL COMMUNITY AND THE SURROUNDING AREA

President's Message

HERITAGE DAY SUNDAY SEPTEMBER 17, 2023

On this day we will **gather at the Mary Grotto in front of the Church Rectory immediately after the 11o'clock Mass—usually about 11:45.** All are welcome to attend Mass. Though it's not compulsory many who attend enjoy the beauty of the old Church.

From the Grotto we **will tour the surrounding area by car to the 4 sites of religious and historical importance ending at the Maryhill Community Centre for a light lunch, 80+ birthdays, 50+ years of Marriage. During this time there will be a 50/50 draw and a Silent Auction.**

This is a very important event for the Maryhill Historical Society. The Board depends on the success of this event to provide funds to continue with educational events, maintenance and preservation of the building, artifacts and information on genealogy and other historical documents and books. Without your support the Historical Society will not exist.

Advance Lunch tickets only—\$15.00

Email to maryhillroots@gmail.com for tickets

or contact one of the following Board Members.

Linda: 519 242 9595, Diane: 519 648 2432;

Tom: 519-824-4074 or 519-837-6067

If you cannot attend you can support the Society by sending a donation. It will be greatly appreciated. Send an e-transfer to maryhillroots@gmail.com (we have direct deposit now) or a cheque to Maryhill Historical Society, 1338 B Maryhill Rd. Maryhill, ON N0B 2B0.

N.B. make a notation in the message for the e-transfer that it is for a donation or for tickets.

We are also accepting donations of new items or gift cards for the Silent Auction as well as smaller items for door prizes.

The list of donors is published. If you wish to remain anonymous, the donation will be noted as such.

Email maryhillroots@gmail.com

Facebook [maryhillroots](https://www.facebook.com/maryhillroots)

Website:

<http://maryhillroots.com/>

OPEN HOUSE

SUNDAYS June 11—Sep 24

From 12 to 3 pm

HERITAGE DAY

SUNDAY September 17

12 noon to 4 pm

AGM Sunday Nov 26, 2-4 pm

Maryhill Community Centre

Executive & Board of Directors

President: Linda Kennedy

Vice President: Frank Rider

Treasurer: Ron Zinger

Secretary: Erin Parsons

Past President: Tom Schell

Marg Zinger

Betty Hinschberger

Doug Keller

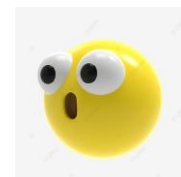
Carol Neumann

Diane Strickler

From “The Daily Mail and Empire” newspaper, Monday, July 27, 1931-Toronto

Bare Backs and Bare Legs on Dance Floor Put Stiff Problem up to Lord Chamberlain

London, July 26—(UP)—The Lord Chamberlain’s office was given a new problem in etiquette involving the appearance of women dancers without stockings.



Several nights ago, a dozen bare-legged and bare-backed women surprised an exclusive west-end restaurant by appearing on the dance floor. Customers who remembered the Victorian days gasped and several of them hurriedly left the place.

Complaints were dispatched to the Lord Chamberlain’s office in an effort to force a decision on whether bare-legged women could dance in cabarets. The bare-leg fad has gained popularity among office workers, tennis players and suburban shop girls.

From the “Elmira Signet” Thursday, Feb. 16th, 1898 volume I, Number 1

-Klink & Jansen, Publishers

Extended Telephone Connection

Word has been received that the Farmers’ Telephone Company has sold out to the Bell Telephone Direct communication can now be had with Centreville, Bridgeport, Conestoga, Winterbourne, Weissenberg, Breslau, Kossuth, and New Germany. This certainly will be a great convenience to businessmen all over the country.



Recipes from The Canadian Home Book 1877

—compiled by ladies of Toronto and Chief Cities and Towns in Canada

This recipe sounds good to me. I may try it this year minus that amount of salt.

Tomato Mustard—Mrs. George Simpson

Slice and boil for an hour, with six small red peppers, half bushel of ripe tomatoes strain through a colander and boil for an hour, with two tablespoonsful of black pepper, two ounces ginger, one ounce allspice, half ounce cloves, one-eighth ounce mace, quarter pound salt. When cold add two ounces mustard, two ounces currie powder, and one pint of vinegar.

Hope to see you at an Open House and /or at the Heritage Day Event.