



BY-LAW NO. 528-2025

**A BY-LAW TO ESTABLISH POLICY
FOR GRIEVANCE SETTLEMENTS**

1. PREAMBLE

- 1.1 WHEREAS subsection 37 (1) of the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1, ("CSPA")* provides that a Board shall provide adequate and effective policing in the in the area for which it has policing responsibility as required by Section 10 of the *CSPA*;
- 1.2 AND WHEREAS Section 38 (1) of the said *CSPA*, provides, inter alia, that a Police Service Board shall establish policies respecting the administration of the police service;
- 1.3 AND WHEREAS the Board deems it expedient to pass a by-law to establish the delegation and levels of authority to be followed when grievances are submitted by Members of the Police Service.

NOW THEREFORE THE REGIONAL MUNICIPALITY OF NIAGARA POLICE SERVICE BOARD ENACTS AS FOLLOWS:

2. DEFINITIONS

- 2.1 "*Act*" or "*CSPA*" means the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, and amendments thereto;
- 2.2 "*Board*" means the Regional Municipality of Niagara Police Service Board;
- 2.3 "*Chief*" means the Chief of Police of the Niagara Regional Police Service;
- 2.4 "*Member*" means a member of the Niagara Regional Police Service as defined in the *Act*;
- 2.5 "*Service*" means the Niagara Regional Police Service.

3. BOARD POLICY

- 3.1 The Board is committed to ensuring that employees are treated fairly and receive prompt resolution to their grievances. For the purposes of this policy, a grievance is a difference concerning the interpretation, application, administration or alleged violation of the provisions of the collective agreement.
- 3.2 This policy establishes the delegation and levels of authority to be followed when grievances are submitted by Members of the Service, in accordance with the grievance procedures as outlined in the collective agreements (Uniform, Civilian, and Senior Officers).

4. DIRECTION TO THE CHIEF

4.1 The Board hereby directs the Chief of Police to implement and comply with these requirements in his/her administration and operation of the Niagara Regional Police Service in accordance with this By-law.

4.2 Further, the Board directs that this By-law and Police Service directive and/or procedures, be amended to provide authority to the General Counsel of the Service to retain carriage of grievances to their conclusion at arbitration, subject to consultation with the Board's Legal Counsel as deemed necessary, and subject to the following:

- (a) Settlement authority delegated to the Chief for up to \$35,000;
- (b) Settlement authority for amounts exceeding \$35,000 to remain with the Board, and process for obtaining such instructions follow settlement authority process for civil claims;
- (c) Settlement authority for matters which will have significant future impact on collective agreement administration to remain with the Board and process for obtaining such instructions follow settlement authority process for civil claims;
- (d) Fully executed settlement documentation to be provided to the Board.

5. PROCEDURES

5.1 It is the policy of the Board that:

5.1.1 The Board, on its behalf, delegates approval and signing authority with respect all monetary grievance settlements with a value of \$35,000 or less to the Chief of Police in accordance with the Board's Delegation of Authority By-law;

5.1.2 All grievance settlements in the amount over \$35,000 require the approval of the Board.

6. ANNUAL REPORTING REQUIREMENTS

6.1 The Chief shall make annual written confidential statistical reports to the Board, in the first quarter of each year respecting the preceding year, outlining the status of all grievances. The annual statistical report will contain the following information:

- (a) Number of grievances received in the previous year;
- (b) Number of grievances settled, withdrawn or dismissed;
- (c) Types of grievances;
- (d) Observable trends, if identifiable; and
- (e) Legal costs expended on grievance activity.

7. IMPLEMENTATION

7.1 This By-law shall come into force on April 24, 2025.

7.2 The Chief shall implement this By-law, where applicable, through general order.

ENACTED AND PASSED this 24th day of April, 2025.

THE REGIONAL MUNICIPALITY OF NIAGARA POLICE SERVICE BOARD

A handwritten signature in cursive script, appearing to read "Pat Chiochio".

Pat Chiochio, Chair

A handwritten signature in cursive script, appearing to read "Deb Reid".

Deb Reid, Executive Director