

Waterloo Regional Heritage Foundation

Agenda

Tuesday, April 22, 2014

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

1.	Declaration of Conflict of Interest	
2.	Accounts and Grant Summary	
3.	Delegations	
	a) John Clinkett representing, 16 Blenheim Road re: Ostlund Property Grant Application	1
	b) Timo Vainionpaa, 147 Avondale Avenue re : Property Grant Application	21
4.	Approval of Minutes – March 25, 2014	44
5.	Business Arising from Minutes	
6.	2013-2014 Committees	
	a) Allocations and Finance Committee (Report)	49
	i. Waterloo Historical Society Publication Grant	52
	ii. Ostlund Property Grant for 16 Blenheim Road	
	iii. Vainionpaa Property Grant for 147 Avondale Avenue	
	b) Communications Committee	
	c) Heritage Advisory Committee	

d) Executive Committee

7. Reports – Member Organizations

a) N-W Branch, Architectural Conservancy of Ontario – A. Schiedel

b) Heritage Cambridge – B. Paddock

c) Waterloo Historical Society – J. Glass

d) Waterloo Region, Ontario Genealogical Society – D. Bonk

8. Correspondence – Available at Meeting

9. Other Business

10. Next Meeting – May 27, 2014

11. Adjourn

February 19, 2014

Waterloo Regional Heritage Foundation
c/o Council/Committee Support Specialist
Council & Administrative Services
Regional Administration Building
150 Frederick Street, 2nd floor
Kitchener, ON N2G 4J3
Canada

I am forwarding our application for a Property Grant from the Foundation. Included is the completed Application form; repair quotes (1) Hedley Designs and Desi's Aluminum, and (2) Mike Reilly of Reilly's Restoration; letters of support from Valerie Spring of the City of Cambridge Planning and Development Office, from Joleen Taylor at the McDougall Cottage, Cambridge, and from John Clinckett, architect. (John has misspelled my name and given the wrong address on his letter, however our home is at the corner of Blenheim and Blair in Cambridge, an honest mistake!); and several pictures of the damages we seek to repair.

We have chosen Hedley Designs and Desi's Aluminum as their quote is less than half of the quote from Reilly's Restoration. We have good recommendations for both contractors, but at this time feel that we can work well with Bruce Elliot of Hedley Designs and that he will do a fine job for us at a more reasonable cost.

I hope this application is complete and will be considered at the next meeting of the Foundation. If you have questions, please call me and I will be happy to try to answer them. We look forward to a positive outcome. Thanks you for your consideration.

Sincerely,



Lilitia Ostlund
16 Blenheim Road
Cambridge, ON N1S 1E6
352-262-8295



Property Grant Application Form

Instructions: This application is intended for grants funded by the Waterloo Regional Heritage Foundation. Please read and understand the document *Property Application Procedures* before attempting to complete this form. This is **not** an application for a Publication grant. Refer to www.wrhf.org for complete information and a different application form.

This Application Form can be filled in directly on your screen from your keyboard. **Print the result** and follow the instructions in #12 at the end of the application.

Name of Group/Applicant: Neil and Lititia Ostlund
 Contact Person, if group:
 Mailing Address: 16 Blenheim Road
 City/Township: Cambridge, Ontario
 Postal Code: N1S 1E6
 Telephone Number: 352-262-8295
 Email Address: tish_ostlund@hotmail.com
 Web site Address:
 Fax Number:
 Amount of Grant Requested: \$ 17,000.00
 Total Budget for Project/Event: \$ 34,000.00

1. What is the purpose of the project?

To repair the soffits, fascia and eavestroughs of our designated home at 16 Blenheim Road, Cambridge.

2. What is the purpose or significance of this project as it relates to the preservation of heritage within the Region?

This home is a designated property in a prominent location in Cambridge. The home is included in walking tours of the West Galt area, and will be available for tours through Heritage Cambridge.

3. (a) Owner of Property: (if other than applicant)

Applicant

(b) How will the subject property be accessible to the public?

The property will be available to Heritage Cambridge for tours, and for walking tours through West Galt.

(c) Is this project part of a heritage program? Please describe:

It is a heritage designated property.

4. Your organization should plan to acknowledge any grant received from the Foundation permanently and in promotional material. (Please include examples of acknowledgement.)

5. List any other financial assistance which has been approved or applied for towards this project (include any matching funds, regular budget allocations, Ministry grants or any other financial assistance for this project).

6. List any grants that have been received from the Foundation in the past:

Year Requested	Amount Requested	Amount Received

7. Would this project be completed without a grant from the Foundation? Please explain.

Probably not, at least not soon. The cost is prohibitive for us at this time.

8. Expected date of project completion:

Late summer 2014

9. Please include the following material with this application:

For All Applications:

- Minimum of two detailed quotations from suppliers for each major good or service. Indicate which supplier is preferred.
- Any other information which you feel would support your application.

For Individuals:

- Letters of support

For Organizations:

- Your most recent annual report/audited financial statement
- Budget for the year in which grant is requested.
- Resolution from governing authority containing approval of grant request.

10. By making this submission, I/we certify that to the best of my/our knowledge, the information provided on this application form is accurate and complete and is endorsed by the organization which we represent.

11. Signature(s) of/for the applicant(s).

Date: February 19, 2014

Lizette Ostlund
Neil Ostlund



DESI'S ALUMINUM CAMBRIDGE

DIV. OF DESI'S MASTER KLEEN LIMITED
505 EAGLE STREET N
CAMBRIDGE, ONTARIO N3H 1C1

519-653-5200 Cambridge
519-836-0980 Guelph
519-585-0469 K-W

www.desisaluminum.com

WE SPECIALIZE IN SIDING, SOFFIT, FASCIA, 5" SEAMLESS ALUMINUM EAVESTROUGH, WINDOWS AND DOORS

Name: Tish Ostlund (6" eavestrough)

Address: 16 Blenheim Rd. Cambridge

Phone: (home) 1-352-262-8295

(work)

Job Address: tish_ostlund@hotmail.com

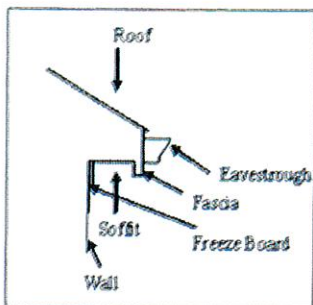
**EXPERT WORKMANSHIP
GUARANTEED FOR 10 YEARS
MATERIALS GUARANTEED BY
MANUFACTURER**

I hereby accept your proposal to furnish all labour and material necessary to manufacture and install all the following on premises described below:

* Remove old eavestrough from complete house and take away; Nothing on 2 porches.

* Supply and install new 6" seamless heavy gauge aluminum eavestrough (colour- Standard Buchner 6" colour) mounted with heavy duty screw-in hangers (average of 18" apart) and 3 1/2"x3 1/2" downspouts (with 3' extensions) to complete house; Mitered corners where applicable. See diagram for downspout locations:**

Note 6" colours are Polar, Cream, Sandalwood, Terra Bronze, Chestnut, Antique Brown, Dark brown, Black, Grey, Forest Green.



Amount for work described above	\$6,136.00
H.S.T	\$797.68
Total	\$6,933.68
Deposit	\$700.00
Balance due on Completion	\$6,233.68

Representative Craig Hewitson craig@desisaluminum.com

Date of Estimate

Jan 23, 2014

(DESI'S ALUMINUM CAMBRIDGE)

Note: This proposal may be withdrawn by us if not accepted within 60 days.

No work to be done on this property other than specified in this contract, without additional charges. Any rotten wood replacement will be an extra charge unless otherwise stated in this contract. We, the Purchasers, agree that we hold the deed to the house. This contract shall only become binding with DESI'S ALUMINUM CAMBRIDGE upon acceptance by its Sales Representative, or the commencement of the said work. Deposits are non-refundable.

I HAVE READ THE CONDITIONS DESCRIBED ABOVE AND HEREBY ACCEPT THE CONTENTS IN ITS ENTIRETY.

Signature

Date Accepted

(PURCHASER/HOMEOWNER/CONTRACTOR)

All cheques to be payable to DESI'S ALUMINUM CAMBRIDGE.

FULLY INSURED - W.S.I.B. CERTIFIED



DESI'S ALUMINUM CAMBRIDGE

6

Div. of DESI'S MASTER KLEEN LIMITED
505 EAGLE STREET N
CAMBRIDGE, ONTARIO N3H 1C1

519-653-5200 Cambridge
519-836-0980 Guelph
519-585-0469 K-W

www.desisaluminum.com

WE SPECIALIZE IN SIDING, SOFFIT, FASCIA, 5" SEAMLESS ALUMINUM EAVESTROUGH, WINDOWS AND DOORS

Name: Tish Ostlund (5" eavestrough)

Address: 16 Blenheim Rd. Cambridge

Phone: (home) 1-352-262-8295

(work)

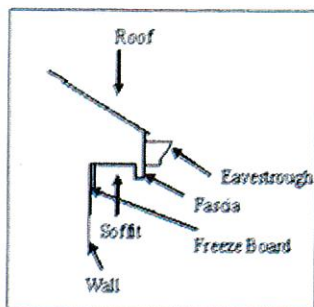
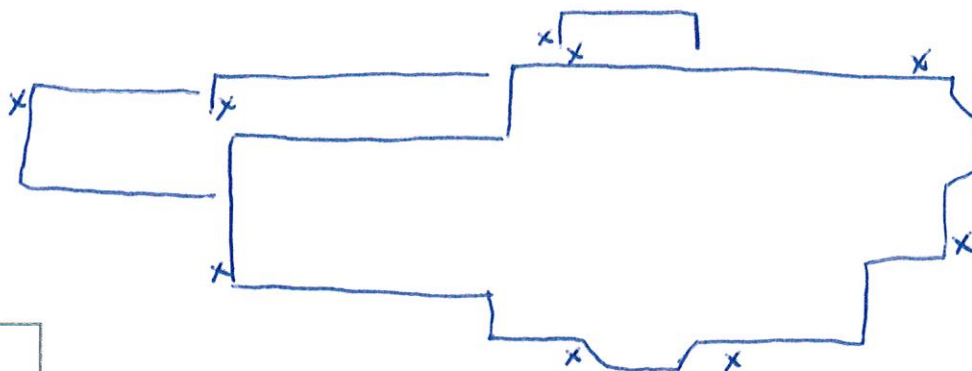
Job Address: tish_ostlund@hotmail.com

**EXPERT WORKMANSHIP
GUARANTEED FOR 10 YEARS
MATERIALS GUARANTEED BY
MANUFACTURER**

I hereby accept your proposal to furnish all labour and material necessary to manufacture and install all the following on premises described below:

* Remove old eavestrough from **complete house** and take away; Nothing on 2 porches.

* Supply and install new 5" seamless heavy gauge aluminum eavestrough (colour- Standard Buchner colour) mounted with heavy duty screw-in hangers (average of 18" apart) and 3 1/2"x3 1/2" downspouts (with 3' extensions) to **complete house**; Mitered corners where applicable. See diagram for downspout locations:



Amount for work described above	\$4,536.00
H.S.T	\$589.68
Total	\$5,125.68
Deposit	\$525.00
Balance due on Completion	\$4,600.68

Representative Craig Hewitson craig@desisaluminum.com

Date of Estimate

Jan 23, 2014

(DESI'S ALUMINUM CAMBRIDGE)

Note: This proposal may be withdrawn by us if not accepted within **60 days**.

No work to be done on this property other than specified in this contract, without additional charges. Any rotten wood replacement will be an extra charge unless otherwise stated in this contract. We, the Purchasers, agree that we hold the deed to the house. This contract shall only become binding with DESI'S ALUMINUM CAMBRIDGE upon acceptance by its Sales Representative, or the commencement of the said work. Deposits are non-refundable.

I HAVE READ THE CONDITIONS DESCRIBED ABOVE AND HEREBY ACCEPT THE CONTENTS IN ITS ENTIRETY.

Signature

Date Accepted

(PURCHASER/HOMEOWNER/CONTRACTOR)

All cheques to be payable to DESI'S ALUMINUM CAMBRIDGE.

FULLY INSURED - W.S.I.B. CERTIFIED

Mr. & Mrs. Ostlund

16 Blenheim Road

Cambridge, ON N1S 1E6 ostlund@hotmail.com

2013-12-11

QUOTATION

Supply materials and labour to:

1 SOFFIT, FACIA AND TROUGH

Set up scaffolding and ladders as needed around top of house and back addition.

Higher Sections to be accessed with articulating boom (lift bucket).

Remove and dispose of all trough and downspouts.

Remove sections of rotted wood as discussed.

2 PREPARATION AND REPAIRS TO WOOD

Pre-soak wood and power wash/rinse. Allow to dry.

Install new wood soffit and facia as needed.

Scrap and prep wood for paint. Fill small holes and caulk open seams.

Remove, clean up re-install all soffit support brackets.

3 PRIME AND PAINT

Apply alkyd to latex primer and apply 2 coats of paint to all areas.

4 NEW TROUGH

Install new trough and downspouts.

Additional downspouts as discussed.

Colour to be decided and approved for paint and trough.

NOTES

- 1 Job is expected to take 3.5 - 4 months.
- 2 Back section requires set up over existing out buildings and through trees.
- 3 A down payment is required.
- 4 Professional experienced carpenter to carry out repairs.
Professional and experienced at difficult access painters will be on site at all times.



Photo of similar detail required to restore brackets.

\$ 68,500.00	Amount
\$ 8,905.00	HST
\$ 77,405.00	Total
\$ 38,702.50	Deposit
\$ 38,702.50	Balance

Mike Reilly

ACCEPTANCE

RRRI



Planning and Development

50 Dickson Street, P.O. Box 669

Cambridge ON N1R 5W8

Tel: 519-740-4650 ext 4580

www.cambridge.ca

springv@cambridge.ca

February 12, 2014

Waterloo Regional Heritage Foundation
c/o Regional Clerk
Regional Municipality of Waterloo
150 Frederick Street, 2nd floor
Kitchener, Ontario N2G 4J3

Attention: Ms. Erin Flewwelling.
Foundation Secretary

Dear Ms. Flewwelling:

Re: Funding Request for 16 Blenheim Road – Cambridge, Ontario

On behalf of the Cambridge Municipal Heritage Advisory Committee, I am pleased to advise of the Committee's support of the request by the Ostlunds for funding from the Waterloo Regional Heritage Foundation.

The Ostlunds purchased this designated property at 16 Blenheim Road shortly after it was designated in 1985 in accordance to Part IV of the Ontario Heritage Act. The residence is a good example of the Italianate style of architecture and is notable because of its commanding location at the corner of Blair and Blenheim Roads and the brick and ornamental wrought iron fence which surrounds it.

While funding has not been sought from the Heritage Grant Programme of the City of Cambridge, the Committee understands the project to be the restoration of the soffit and fascia on this designated property. Conservation work such as this is encouraged by the MHAC as it is important to maintain this important cultural heritage resource.

Please let me know if you have any questions or concerns.

Yours truly,

A handwritten signature in blue ink, which appears to read "Valerie Spring". The signature is fluid and cursive.

Valerie Spring, M.A., M.C.I.P., R.P.P.
Heritage Planner

Waterloo Regional Heritage Foundation,

To Whom it May Concern,

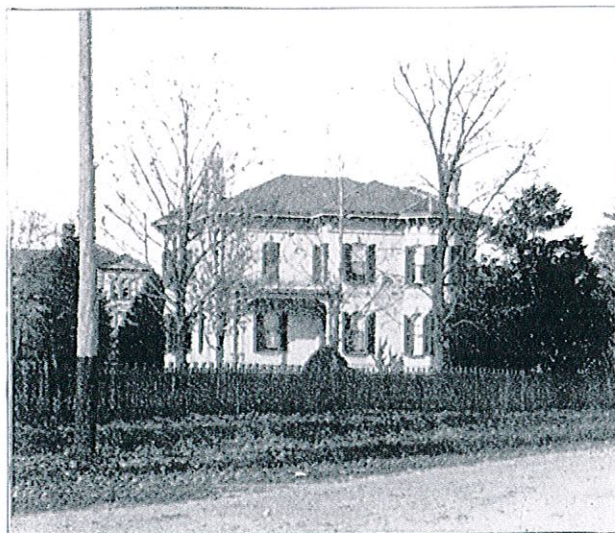
I had the opportunity to meet Neil and Tish Ostlund during my first year guiding historical walking tours for McDougall Cottage through the historical Dickson Hill area of West Galt (Cambridge). Neil had done an extensive amount of research on their home at 16 Blenheim Road and had approached me to see if any more information could be added. As I got to know them better I learned more about their house, the families who lived there, and the efforts the Ostlunds have undertaken to restore\repair it to more of an original appearance. The house was built in 1879 and remained a single family home until 1942 when it was turned into five apartments. The house was designated in 1984 and in 1985 the Ostlunds purchased the home. Over the years they have returned it to a single family home and have worked on highlighting and restoring some of it's original features. At this point in time, repairsthe soffits and fascia are needed as soon as possible to protect the house from damage. As it is a designated house, the new soffits and fascia will matched to the existing ones in order to maintain the integrity of the house and that can cost extra money. This grant will help tremendously in keeping this amazing, historical house in proper shape for years to come. The fact that we still have this house is quite wonderful as the other family house "Sorn House" that was just down the street was torn down in the 1960s. Neil and Tish are excellent stewards of this house and I am excited not only that we still have this house, but that it is being properly repaired and restored! Please consider helping them in this tremendous feat.

Warm Regards,



Joleen Taylor
Teacher\Interpreter
McDougall Cottage
89 Grand Ave S.
Cambridge, ON
N17 2L7

Picturesque and industrial Galt (1902)



RESIDENCE OF R. O. McCULLOUGH,
CORNER BLAIR AND BLENHEIM ROADS.

john clinckett architect

Email: architect@clinckett.com

"OFFERING VALUABLE, QUALITY, & CONTINUOUS PROFESSIONAL SERVICES TO CLIENTS FOR REASONABLE COMPENSATION"

14/02/14

Tish Ostland
16 Bair Road
Cambridge, Galt, ON

re: Restoration of Soffits & Facia 16 Blair Road, Galt

Tish:

We would like to support your application for funding assistance for the property noted above.

Over the years we have been in discussions about the plans; have provided support where required; and look forward to another step in the constant work on a significant designated property in our neighbourhood.

Thank you for asking and excited to support your work plan.

Yours:



John Clinckett,
BES, BARCH, MASc, RSW, CCCA, FCSC, OAA
BCDN: firm: 159; principal: 2946

file: \1400\I-140214.doc

www.clinckett.com











BY-LAW NO. 290 - 84

OF THE

CORPORATION OF THE CITY OF CAMBRIDGE

Being a by-law of the City of Cambridge
to designate the exterior of 16 Blenheim
Road, Cambridge, as a property of architectural
and historical significance.

WHEREAS the Ontario Heritage Act, R.S.O., 1980, c. 337 authorizes the Council of a municipality to enact by-laws to designate real property including all buildings and structures thereon, to be of historic or architectural value or interest;

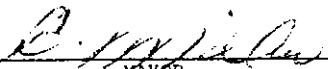
AND WHEREAS Notices of Intention to so designate 16 Blenheim Road, Cambridge, Ontario, have been duly published and served;

AND WHEREAS it is considered desirable to designate the property known as 16 Blenheim Road, Cambridge, Ontario;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF CAMBRIDGE ENACTS AS FOLLOWS:-

1. THAT there is designated as being of architectural significance the exterior of the original structure located on the real property, more particularly described in Schedule "A" attached hereto, known as 16 Blenheim Road, Cambridge, Ontario. The reasons for designation are set out in Schedule "B" attached hereto.
2. THAT the City of Cambridge is hereby authorized to cause a copy of this by-law to be served upon the owner of the said property and upon the Ontario Heritage Foundation and to cause notice of this by-law to be published in a newspaper having general circulation in the City of Cambridge.

READ A FIRST, SECOND AND THIRD TIME,
ENACTED AND PASSED, THIS 17TH DAY OF DECEMBER, A.D., 1984.


MAYOR


CLERK

SCHEDULE "A"

TO BY-LAW NO. 290 - 84

OF THE

CORPORATION OF THE CITY OF CAMBRIDGE

16 Blenheim Road

ALL AND SINGULAR that certain parcel or tract of land and premises, situate, lying and being in the City of Cambridge, in the Regional Municipality of Waterloo and Province of Ontario, and being composed of Lots 16, 17 and Part of Lot 15, Registered Plan 480.

SCHEDULE "B"

TO BY-LAW NO. 290 - 84

OF THE

CORPORATION OF THE CITY OF CAMBRIDGE

The property located at 16 Blenheim Road is recommended for designation for architectural and historical reasons under Part IV of the Ontario Heritage Act, R.S.O., 1980, Chapter 337.

This imposing yellow brick Italianate residence occupies a commanding position on the brow of the hill at the intersection of two important streets in the 19th century residential subdivision of Dickson's Hill. An ornamental wrought iron fence with gates judged to be the finest in the city and outstanding in the region, bounds the property on the Blair Road side, curves around the corner and proceeds part way along the Blenheim Road side. The early addition of a large wooden loggia-style porch at the southeast corner of the house adds further distinction to this well built house - the fine brickwork is laid in Flemish bond, most unusual in Galt and has many decorative features such as radiating voussoirs with concrete keystones on all major openings, two string courses between the storeys, angled brickwork chimneys with decorative courses. The main entrance has an original fan transom, door and hardware.

Historically, the house was built circa 1879 and was part of the era celebrated in the book "Picturesque and Industrial Galt" published in 1902, where its photograph may be found. Prominent owners were Robert O. McCulloch and Hugh L. McCulloch, leading Galt citizens and descendants of one of the founders of The Goldie and McCulloch Co. Ltd., later Babcock-Wilcox. Both served as President and Chairman of the Board of that company.

DATED: DECEMBER 17TH, A.D., 1984

BY-LAW NO. 290 - 84

OF THE

CORPORATION OF THE CITY OF CAMBRIDGE

Being a by-law of the City of Cambridge to designate the exterior of 16 Blenheim Road, Cambridge, as a property of architectural and historical significance.

1ST READING: DEC 17 1984

2ND READING: DEC 17 1984

3RD READING: DEC 17 1984

J. ANDERSON
City Clerk

Application for Property Grant from Waterloo Regional Heritage Foundation

Table of Contents

- 1 Application Form
- 2 City of Waterloo Heritage Description of Reitzel-Grierson House
- 3 City of Waterloo Bylaw No. 92-39
- 4 Home Inspection by Lobban Stroud Ltd (Sept 20, 2013)
- 5 Quotation for Roof Repair by “The Roofman Inc.”
- 6 Quotation for Roof Repair by “Metal Roofing Solutions”
- 7 Analysis of Preferred Supplier and Roofing Material



Property Grant Application Form

Instructions: This application is intended for grants funded by the Waterloo Regional Heritage Foundation. Please read and understand the document *Property Application Procedures* before attempting to complete this form. This is **not** an application for a Publication grant. Refer to www.wrhf.org for complete information and a different application form.

This Application Form can be filled in directly on your screen from your keyboard. **Print the result** and follow the instructions in #12 at the end of the application.

Name of Group/Applicant: Timo Vainionpaa
 Contact Person, if group: Timo Vainionpaa
 Mailing Address: 147 Avondale Avenue South
 City/Township: Waterloo
 Postal Code: N2L 2C5
 Telephone Number: 519 745 3292
 Email Address: timo@amitel.com
 Web site Address: www.amitel.com
 Fax Number: 866 791 8438
 Amount of Grant Requested: \$ 15,373.65
 Total Budget for Project/Event: \$ 30,747.30

1. What is the purpose of the project?

As per an inspection by Lobban Stroud Ltd., (P.Eng's) the roof of the Heritage house at 147 Avondale Avenue South is past its useful life and requires replacement. The purpose of the project is to replace the worn cedar roofing shingles with a new roof that will protect the property and the externally visible elements with new, high quality shingles that will last a long time (50 years) and also remain aesthetically pleasing.

2. What is the purpose or significance of this project as it relates to the preservation of heritage within the Region?

147 Avondale Avenue South is a Heritage Home, designated by City of Waterloo By Law 92-39 to be of historic and architectural value and interest pursuant to Section 29 of The Ontario Heritage Act, R.S.O. 1980, c. 337.

3. (a) Owner of Property: (if other than applicant)

Timo Vainionpaa, the Applicant

(b) How will the subject property be accessible to the public?

The Property is visible from Avondale Avenue to the Public. It is also on the registrar of Heritage Homes in the City of Waterloo.

http://www.waterloo.ca/en/contentresources/resources/government/heritage_property_reitzel_ho_use.pdf

(c) Is this project part of a heritage program? Please describe:

147 Avondale Avenue South is a Hertiage Home, designated by City of Waterloo By Law 92-39 to be of historic and architectural value and interest pursuant to Section 29 of The Ontario Heritage Act, R.S.O. 1980, c. 337.

4. Your organization should plan to acknowledge any grant received from the Foundation permanently and in promotional material. (Please include examples of acknowledgement.)

I can display a lawn sign during the re-shingling acknowledging the grant received from the Foundation and am open to any other suggestions.

5. List any other financial assistance which has been approved or applied for towards this project (include any matching funds, regular budget allocations, Ministry grants or any other financial assistance for this project).

Not applicable, the homeowner is receiving no other financial assistance

6. List any grants that have been received from the Foundation in the past:

Year Requested	Amount Requested	Amount Received
N/A	0	0

7. Would this project be completed without a grant from the Foundation? Please explain.

Yes, the roof needs to be replaced immediately or the property could be damaged by the spring rains

8. Expected date of project completion:

ASAP. Ideally in April, 2014

9. Please include the following material with this application:

For All Applications:

- Minimum of two detailed quotations from suppliers for each major good or service. Indicate which supplier is preferred.
- Any other information which you feel would support your application.

For Individuals:

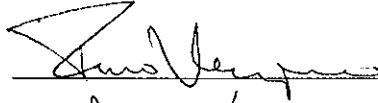
- Letters of support

For Organizations:

- Your most recent annual report/audited financial statement
- Budget for the year in which grant is requested.
- Resolution from governing authority containing approval of grant request.

10. By making this submission, I/we certify that to the best of my/our knowledge, the information provided on this application form is accurate and complete and is endorsed by the organization which we represent.

11. Signature(s) of/for the applicant(s).



Date:

April 14/2014

12. When completed, **print the result** and mail, fax, email or deliver, **with all additional pages and supporting documents**, to:

Waterloo Regional Heritage Foundation,
c/o Council/Committee Support Specialist, Council & Administrative Services
Regional Administration Building,
150 Frederick Street, 2nd floor,
Kitchener ON N2G 4J3

Questions? Telephone: 519-575-4493 or Email: gmike@region.waterloo.on.ca

Please make sure that your application is complete.

An incomplete application and/or incomplete documentation will prevent a decision by the Foundation.

Heritage Property – Reitzel House



147 Avondale Ave. S.

Built 1925; designed, C.P. Mueller

Designated March 30, 1992: bylaw 92-39, "The Reitzel-Grierson House"

Ed Reitzel was a member of a family that began a construction business in the early 1900s and later established the Reitzel Furniture Factory on Allen Street West. Mr. Reitzel was himself a house builder and used his skills to build his own home on Avondale Avenue West in 1925.

The 1½-storey bungalow is designed in the craftsman style. That style originated in England with the arts and crafts movement, and was based upon structural clarity and composition linked with natural forms of decoration. To display the structure's parts clearly and express their organic harmony, the designer of the Reitzel house used such visible architectural details as wide overhangs of the roof, extended fascia boards, projecting corbels under the front gable end, gable ends and fieldstone walls with their outer joints free of mortar. Likewise, heavy wooden posts in the front porch and pseudo rafter-ends on the front and side porches contribute to the craftsman style in the Reitzel house.

Erin Flewwelling

From: Timo Vainionpaa <timo@amitel.com>
Sent: Friday, April 04, 2014 4:58 PM
To: Erin Flewwelling
Subject: Fwd: Heritage Permit not required for reshingling 147 Avondale
Attachments: 147 Avondale - Designating Bylaw.pdf

Hi Erin,
 Here is the email I got back in January from Michelle Lee at the City of Waterloo.
 My choice is material is practical and pragmatic, as well as being sympathetic to the "look of cedar"
 to meet the aesthetics while still providing the best, longest lasting roofing material.

Regards,
 Timo

Begin forwarded message:

From: Michelle Lee <Michelle.Lee@waterloo.ca>
Date: January 8, 2014 1:43:49 PM EST
To: "suzanneethier@rogers.blackberry.net" <suzanneethier@rogers.blackberry.net>, "timo@amitel.com" <timo@amitel.com>
Subject: Heritage Permit not required for reshingling 147 Avondale

Dear Suzanne Ethier and Timo Vainionta,

I consulted the designation by-law for 147 Avondale Ave (please see attached). The features designated in the by-law are limited to "all four elevations, including the verandah, and the entire roof line of the Craftsman Style dwelling". The roofline in the by-law pertains only to the profile of the roof and does not relate to the materials used to shingle the roof. No heritage permit is therefore required to re-shingle the roof, provided that the profile is not altered (such as installation of dormers, introduction of new roof peaks, etc).

In keeping with the Craftsman architecture, both myself and the Heritage Committee Chair would recommend the use of a sympathetic shingle material such cedar. The choice of material, however, is up to the property owner.

I hope this provides you with all of the information you require. Please let me know if you have any additional questions.

Best regards,
 Michelle



Michelle Lee
 Heritage Planner, Growth Management
 Integrated Planning and Public Works
 City of Waterloo
 100 Regina St. S.
 PO Box 337, Station Waterloo

Waterloo, Ont., N2J 4A8
P: 519.747.6068
F: 519.747.8523
TTY: 1.886.786.3941
E: michelle.lee@waterloo.ca
www.waterloo.ca
www.twitter.com/citywaterloo
www.youtube.com/citywaterloo
www.facebook.com/citywaterloo



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<p style="writing-mode: vertical-rl; transform: rotate(180deg);">FOR OFFICE USE ONLY</p> <p style="text-align: center; font-weight: bold;">1114231</p> <p style="text-align: center; font-weight: bold;">CERTIFICATE OF REGISTRATION</p> <p style="text-align: center; font-weight: bold;">'92 APR 14 PM 3 09</p> <p style="text-align: center; font-weight: bold;">WATERLOO NO. 58 KITCHENER</p> <p style="text-align: center; font-weight: bold;">LAND REGISTRAR</p>	<p>(1) Registry <input checked="" type="checkbox"/> Land Titles <input type="checkbox"/></p>		<p>(2) Page 1 of pages</p>		
	<p>(3) Property Identifier(s) Block Property</p>		<p>Additional: See Schedule <input type="checkbox"/></p>		
	<p>(4) Nature of Document</p> <p style="text-align: center;">City of Waterloo By-law No. 92-39</p>				
	<p>(5) Consideration</p> <p style="text-align: center;">Nil Dollars \$</p>				
	<p>(6) Description</p> <p>Lot Number 457 and the northerly 21 feet of Lot Number 458, of even perpendicular width according to Registered Plan Number 248 for the said City of Waterloo, in the Regional Municipality of Waterloo</p> <p style="text-align: center;"><i>Lands described in Inst. No # 701179</i></p>				
	<p>(7) This Document Contains:</p>		<p>(a) Redescription New Easement Plan/Sketch <input type="checkbox"/></p>		<p>(b) Schedule for: Description <input type="checkbox"/> Additional Parties <input type="checkbox"/> Other <input type="checkbox"/></p>

(8) This Document provides as follows:

The Corporation of the City of Waterloo Bylaw to designate the building municipally known as 147 Avondale Avenue South, Waterloo, Ontario, to be of historic and architectural value and interest passed pursuant to Section 29 of The Ontario Heritage Act, R.S.O. 1980, c. 337.

Continued on Schedule ☐

(9) This Document relates to instrument number(s)

(10) Party(ies) (Set out Status or Interest)	Signature(s)	Date of Signature
<p>Name(s)</p> <p>THE CORPORATION OF THE</p> <p>CITY OF WATERLOO</p>	<p>Per: <i>B. Turnbull</i></p> <p>Brian Turnbull, Mayor</p>	<p>Y M D</p> <p>1992 03 30</p>
	<p>Per: <i>Ron Keung</i></p> <p>Ron Keung, Deputy Clerk</p>	<p>Y M D</p> <p>1992 03 30</p>

(11) Address for Service 100 Regina Street South, Waterloo, Ontario, N2J 4A8

(12) Party(ies) (Set out Status or Interest)	Signature(s)	Date of Signature
<p>Name(s)</p>	<p>Signature(s)</p>	<p>Y M D</p>

(13) Address for Service

<p>(14) Municipal Address of Property</p> <p>147 Avondale Avenue South, Waterloo, Ontario N2L 2C5</p>	<p>(15) Document Prepared by:</p> <p>WHITE, JENKINS, DUNCAN & OSTNER Barristers and Solicitors 45 Erb Street East Waterloo, Ontario N2J 4B5</p>	<p style="text-align: center;">Fees and Tax</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Registration Fee</td> <td style="width: 50%; text-align: center;">25</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	Registration Fee	25				
Registration Fee	25							

THE CORPORATION OF THE
CITY OF WATERLOO

BY-LAW NO. 92-39

BY-LAW TO DESIGNATE THE STRUCTURE LOCATED AT
147 AVONDALE AVENUE SOUTH, IN THE CITY OF
WATERLOO, IN THE REGIONAL MUNICIPALITY OF
WATERLOO, TO BE OF A HISTORIC AND
ARCHITECTURAL VALUE AND INTEREST.

WHEREAS Section 29 of The Ontario Heritage Act, R.S.O.
1980 authorizes Council of a Municipality to designate property
within the Municipality to be of historic value of interest;

AND WHEREAS Council for The Corporation of the City of
Waterloo deems it desirable to designate the building municipally
known as 147 Avondale Avenue South, Waterloo Ontario, to be of
historic and architectural value and interest;

AND WHEREAS the Clerk of the Corporation of the City of
Waterloo has caused Notice of Intention to Designate to be given
in accordance with Section 29(3) of The Ontario Heritage Act,
R.S.O. 1980;

AND WHEREAS no Notice of Objection has been served on the
Clerk within the meaning of Section 29(5) of The Ontario Heritage
Act, R.S.O. 1980;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION
OF THE CITY OF WATERLOO ENACTS AS FOLLOWS:

1. The property described in Schedule "A" attached hereto
is hereby designated to be of historic and architectural value and
interest.

2. Section 33 of The Ontario Heritage Act, R.S.O. 1980 shall
apply to all four elevations, including the verandah, and the
entire roof line of the Craftsman Style dwelling, located at 147
Avondale Avenue South.

3. This By-law shall come into effect on the final passing thereof by the Council of The Corporation of the City of Waterloo.

READ A FIRST AND SECOND TIME this 30th day of March
, 1992.

B. J. Turnbull
MAYOR

A. Pulnic
CLERK

PASSED this 30th day of March , 1992.

B. J. Turnbull
MAYOR

A. Pulnic
CLERK

SCHEDULE "A"

Lot No. 457 and the Northerly 21.00 feet of even perpendicular width of Lot 458, according to Registered Plan 248, City of Waterloo, in the Regional Municipality of Waterloo

THE SCOPE OF THE INSPECTION

► **HOME INSPECTION
AUTHORIZATION FORM**

Property Address: 147 ALDENVALE STS Inspection Date: SEPT 00'13
WATERLOO Inspection Time: 1:30 PM

Client Name: TIMOTHY VAN NORTON Home Phone: _____
 Address: _____ Business Phone: _____
 _____ Mobile Phone: _____
 _____ Fax: _____
 _____ Email: tim@comtel.com

Fee Base Fee: \$ 440.00
 Tax: \$ 57.20
 Total Fee: \$ 497.20 payable at the time of the inspection.

**THIS CLAUSE LIMITS THE LIABILITY OF THE HOME INSPECTOR:
PLEASE READ CAREFULLY BEFORE SIGNING.**

The Inspection of this property is subject to the **Limitations and Conditions** set out in this Agreement. The report is based on a **visual examination** of the readily accessible features of the building.

The Inspection is performed in accordance with the **Standards of Practice of the American Society of Home Inspectors and Canadian Association of Home and Property Inspectors**. A copy of these Standards is attached for your reference.

The Home Inspector's Report is an opinion of the **present condition** of the property. It is not a guarantee, warranty or an insurance policy with regards to the property.

The liability of the Home Inspector (and the Home Inspection Company) arising out of this Inspection and Report, for any cause of action whatsoever, whether in contract or in negligence, is limited to a refund of the fees that you have been charged for this inspection, or \$1,000.00, whichever is greater.

I have read, understood and accepted the terms of this Agreement including the Limitations and Conditions on the following pages.

Date: Sept 20/2013

Client Signature: [Signature]

On behalf of: (Company)

Lobban Stroud Ltd.

Payment Received in Full: (Signature)

Inspector: (Print Name)

GARRETT LOBBAN

Note: The inspection report is for the exclusive use of the client named above. No use of the information by any other party is intended.

THE BOTTOM LINE

► SIGNIFICANT ITEMS

Some of the potentially significant expenses (greater than \$500/\$1000/\$2500) over the short term are identified below. This page must not be considered as the complete report. Please read all other forms and appropriate text. Any items marked "0" under Time frame should be treated as priority items.

ROOFING	GARAGE SHINGLES
	FURTHER EVALUATION OF WOOD SHINGLES. EXTENSIVE REPAIRS
EXTERIOR	SHOULD BE EXPECTED WITH REPLACEMENT POSSIBLY A MORE COST
	EXPENSIVE SOLUTION
	TRIM REPAIR/PAINTING
STRUCTURE	
ELECTRICAL	KNOB & TUBE WIRING + VARIOUS DEFICIENCIES
HEATING	
COOLING/HEAT PUMP	
INSULATION	
PLUMBING	REPLACEMENT OF REMAINING GALVANIZED
	PLUMBING AT BASEMENT
INTERIOR	

► OVERALL RATING

The following rating reflects both the original quality of construction and the current condition of the home, based on a comparison to similar homes.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Below Average

(typical) SYSTEM CONDITION

Above Average ORIGINAL BUILD

* ORIGINALLY A WELL BUILT HOME

* 10 YEAR OLD HEATING SYSTEM

* 200 AMP SERVICE (1988/1989)

Please refer to **Priority Maintenance for Home Buyers** on next page.

Location
References:

☐ NOTE: For the purpose of this report, the front of the house is considered to be facing:

OR

☐ NOTE: For the purpose of this report, assume you are standing on the street facing the front door.

N S E W

F is the front

LH is the left

R is the rear

RH is the right

DESCRIPTION											
REFERENCE	Asphalt 1.1	Wood 1.2	Slate 1.3	Concrete / Clay 1.4	Fiber Cement 1.5	Metal 1.6	Corrugated Plastic 1.7	Built Up 1.8	Roll Roofing 1.9	Modified Bitumen 1.10	Other 1.11
Sloped roof(s)		✓									
Flat roof(s)											
Dormer(s)											
Bay(s)											
Porch(es)		✓									
Garage		✓									

3.0 Chimneys:

☒ Metal ☐ Wood over Metal

☐ Stucco over Metal ☐ Masonry over Metal

☐ Asbestos Cement ☐ Masonry

☐ Mutual ☐ Partially Removed

☒ Abandoned ☐ None

4.0 Probability of Leakage:

☒ High

☐ Medium

☐ Low

IMPROVEMENT RECOMMENDATIONS ☐ NONE AT PRESENT

Reference	Limitations	Task	Location	Time	Cost
1.0	<p>Roof Inspection By: <input type="checkbox"/> Binoculars <input checked="" type="checkbox"/> Ladder at Edge <input checked="" type="checkbox"/> Walking on <input type="checkbox"/> _____</p> <p>Roof Inspection Limited / Prevented By: <input type="checkbox"/> Snow/Ice <input type="checkbox"/> Wet <input type="checkbox"/> Gravel <input type="checkbox"/> Deck <input type="checkbox"/> Solar Panels</p> <p><input type="checkbox"/> Another Building <input type="checkbox"/> Trees <input type="checkbox"/> Height <input type="checkbox"/> No Access <input type="checkbox"/> Fragile <input type="checkbox"/> Slope <input type="checkbox"/> _____</p> <p>Chimney/Flashing Inspection Limited By: _____</p> <p><input checked="" type="checkbox"/> Moisture problems may result in visible or concealed mold growth. Environmental Consultants can assist if this is a concern.</p> <p><input checked="" type="checkbox"/> Asbestos may be present in many building products and materials. Environmental Consultants can assist if this is a concern.</p>				
	<p>1.13 Vulnerable Areas: 1.14 Ice Dams 1.15 Tree Branches EVIDENCE OF LEAKAGE</p> <p>Main Slope - old, damage, patched, cracked, curled, missing, rot, loose, leak - ROTTED, MISSING SHINGLES</p> <p>Second - old, damage, patched, cracked, curled, missing, rot, loose, leak AT FRONT, REAR, NORTH</p> <p>Third - old, damage, patched, cracked, curled, missing, rot, loose, leak + SOUTH SIDE OF ROOF</p> <p>Main Flat - old, damage, patched, blistered, gravel, ponding, seams, scuppers, drains, leak FOR R.V. 01/5,000+</p> <p>Second - old, damage, patched, blistered, gravel, ponding, seams, scuppers, drains, leak for Repair <1000</p> <p>Dormer(s) - old, damage, patched, cracked, curled, missing, rot, leak METAL</p> <p>Bay(s) - old, damage, patched, cracked, curled, missing, rot, leak</p> <p>Porch(es) - old, damage, patched, cracked, curled, missing, rot, leak NEWER MEMBRANE AT FRONT</p> <p>Garage - old, damage, patched, cracked, curled, missing, rot, leak PORCH. EVIDENCE OF LEAKAGE</p>				
2.0	FLASHINGS - replace when re-roofing				
2.1	Valley - damage, suspect, rust, patched, holes, leak, overshoots gutter				
2.2	Hip & Ridge - damage, suspect, poor, nail heads, split, leak				
2.3	Sloped/Flat - damage, suspect, rust, patched, leak				
2.4	Roof/Wall - damage, suspect, patched, loose, wood clearance, counter flashing, bay, leak				
2.5	Chimney - saddle, damage, suspect, loose, poor, rust, patched, counter flashing, leak				
2.6	Parapet Wall - damage, suspect, cap flashing, counter flashing, leak				
2.7	Plumbing Stack/Mast/Flue - damage, suspect, pitch pan, patched, rust, leak				
2.8	Dormer(s) - damage, suspect, wood clearance, counter flashing, leak				
2.9/10	Skylight(s)/Solarium - damage, suspect, curb, counter flashing, caulking, leak				
2.11/12	Drip Edge/Gravel Stop - incomplete, rust, improper, add when re-roofing, loose				
2.13	Roof/Ridge Vent(s) - damage, suspect, patched, loose, nailheads, leak				
3.0	CHIMNEY(S)				
	Main - mortar, spalling, cracked top, 3.1 cap, 3.2 brace, 3.3 height, 3.4 screens, rust				
	Second - mortar, spalling, cracked top, 3.1 cap, 3.2 brace, 3.3 height, 3.4 screens, rust				
	Third - mortar, spalling, cracked top, 3.1 cap, 3.2 brace, 3.3 height, 3.4 screens, rust				

COMMENTS

☐ See Supplementary Section ☐ Inappropriate Materials or Installation

FURTHER EVALUATION OF THE SHINGLES ARE NECESSARY. EXTENSIVE REPAIRS ARE NECESSARY TO ROTTED AND MISSING SHINGLES. THE COST OF REPAIR AND THE EXTENDED LIFE MAY NOT BE WORTH THE EXPENSE. CONSIDERATION SHOULD BE GIVEN TO REPLACEMENT INSTEAD OF REPAIR.

The Home Reference Book ©



1085 Guelph St, Kitchener N2B 2E4 Ph. (519)-744-3830



Fully Insured
For your safety
Covered by, and
in good standing
with WSIB

Proposal For: Mr. Timo Vainionpaa

October 28, 2012

147 Avondale Ave. S, Waterloo

Current Conditions of Roof:

- Existing cedar shakes on roof are approaching the end of their useful lifetime
- Blocked/ constricted attic air circulation system
- Heavy organic build-up from significant trees

"New Cedar Shake Roof "

Peace of Mind Property Care

- Take off the old crappy roofing, and dispose of it
- End of day cleanup, complete with magnets for nails

Western Red Cedar # 1 18" Medium Resawn Shake

As per Cedar Shake and Shingle Bureau specifications,

- Leak barrier membrane to valleys, eaves and base of chimneys and skylights
- Full breather mesh underlayment have air circulation on underside of shakes
- 18 " # 1 Medium Resawn or Tapersawn Western red cedar shakes, complete with interply weatherproofing of felt throughout,
- New fitting to replace existing
 - New plumbing stack flanges
 - New pre-painted steel valleys
 - New pre-painted steel flashings to all roof wall intersections and base of chimney
- New pressure treated built-up ridge blocking , clad with leak barrier membrane protected with new pre-painted steel flashings
- 5 year installation warranty

Total House

\$ 59,350 + HST



1085 Guelph St, Kitchener N2B 2E4 Ph. (519)-744-3830

Fully Insured
For your safety
Covered by, and
in good standing
with WSIB



Proposal For: Mr. Timo Vainionpaa

October 28, 2012

147 Avondale Ave. S, Waterloo

Continued,

Premium Roofing System

"The super doper never does your

roof again and solve the ventilation problem "Stone Coated Steel Roofing System

- Leave in place existing cedar roofing
- Gerard Stone Coated Steel Roofing system consisting of
 - o Ice & water Leak Barrier Ice Dam protection membrane 3 feet wide to all eaves, valleys and base of chimneys and skylights
 - o Criss cross wood mounting structure on top of existing roofing. Strap roof, with 1" x 3" wood strapping running vertical on 24" spacing's. Cross strap with 2" x 2" horizontal wood strapping to carry the roofing panels. (the airspace created by the strapping is then vented to the exterior) Strap roof to straight surface
 - o Gerard Stone Coated Steel Shake profile or Tile profile, complete with trim accessories. (perimeter trims, capping & counterflashings)
 - o New pressure treated wood blocking to replace the ridge blocking
 - o Vent with continuous ridge venting
 - o Heavy duty plumbing stack flashings
 - o System factory warranty 50 yr. warranty including surface finish
 - 120 MPH wind rating Class 4 hail resistance Class C fire resistance
- 5 year Roofman installation warranty
- Final jobsite clean-up and magnetic sweep

Gerard Stone Coated Steel Version
Shake or tile profile

Total House

\$ 27,210 + HST

The Painted Steel version of above
Katola

Total House

\$ 19,800 + HST

Canyon Shake

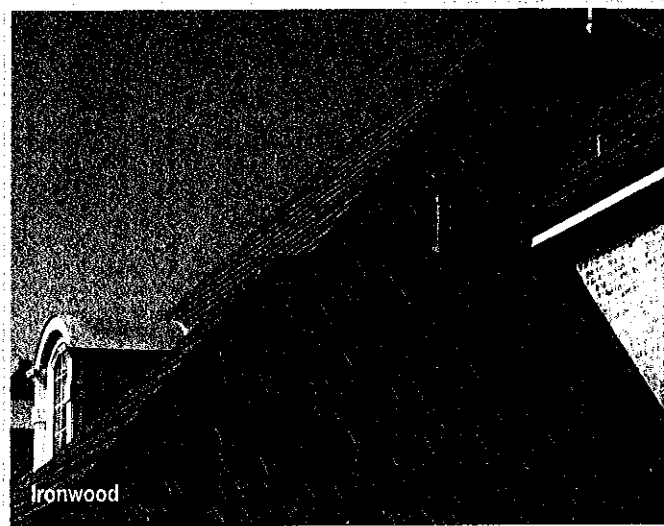
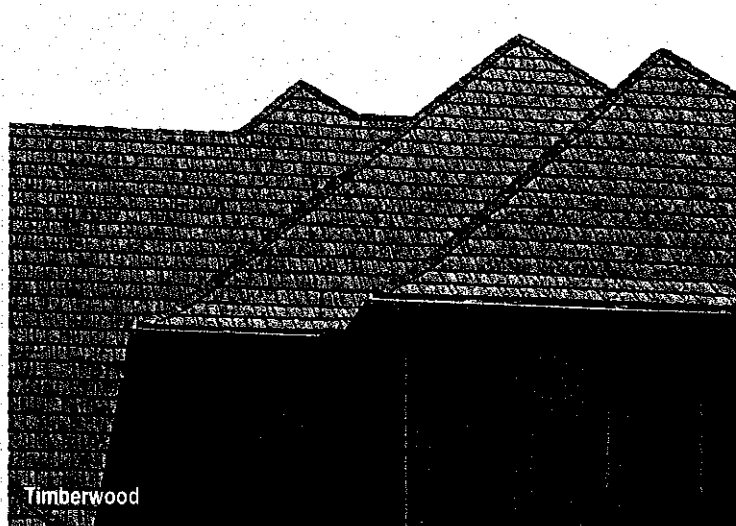


Timberwood



Wind





Canyon Shake roofs by Gerard will outperform the traditional roof systems found in the most severe climates. A Canyon Shake Roof protects against harsh weather conditions including blizzards, tornadoes, large hail and fire. It is because of these strong characteristics of the Canyon Shake roof that more and more insurance companies are offering lower homeowners insurance premiums. For a steel roof system which mimics the look of rugged wood shakes but is lighter in weight and protects against the most extreme weather conditions choose a Canyon Shake by Gerard.

- Energy efficient
- Non-combustible steel
- Half the weight of wood shakes
- Re-roof or new roof applications
- Warranted against 2.5" hail stones
- May reduce insurance premiums
- Guaranteed not to crack, curl or rot
- Warranted against winds of up to 120 mph

Dimensions		Installation
Panel Width : 16.5"		Suitable for batten or battenless installation
Panel Length : 45"		Open rafter
Pcs / Square : 22.6		Solid Sheathing
Weight / sq.ft. : 1.32 lbs.		2x2 wood or metal battens
		Re-roof over asphalt shingle
		Re-roof over wood shake / shingles
		Minimum slope for warm weather: 3:12
		Minimum slope for cold weather : 4:12
Substrate	Testing	Extra**
26 gauge Galvalume	UL 2218 Impact UL 790 Fire UL 580 Wind Uplift	Miami Dade County, FL NOA 06-0420.04 Expires 07/23/09 Miami Dade County, FL NOA 06-1114.05 Expires 08/09/11 Transferable Lifetime Warranty ICC ESR Texas Department of Insurance Credits Available May reduce insurance premiums May qualify for energy savings rebates and/or credits

*Be sure to check local building code requirements

** Please visit www.miamidade.gov for up-to-date renewal and amendment information pertaining to Gerard's published NOA's

Leesburg, FL 1-866-919-7663 • Mesquite, TX 1-866-295-9016
Brea, CA 1-800-23ROOFS • Kansas City, MO 1-816-421-4503



www.gerardusa.com

040107



METAL ROOFING SOLUTIONS

3 - 440 Hopkins Street
Whitby, ON L1N 2B9
Local: 905-666-0019
Toll Free: 1-855-766-3164
Fax: 1-866-894-4039
www.metalroofingsolutions.ca

April 2, 2014

Tomi Vainionpaa
147 Avondale Avenue South
Waterloo

I appreciate the opportunity to provide you with this proposal for the project you are currently about to undergo at your home with respect to your roof.

With many years of experience you can trust that your project will be completed in a professional manner. Metal Roofing Solutions carries full liability insurance, is registered and in good standing with the WSIB, and ensures that all of our crews are certified in Fall Protection and the installation of the MetalWorks® Steel Roofing System. It is our goal to provide a great product and customer service beyond customer expectation.

I will touch base with you on Friday this week to confirm your receipt of this and to answer any questions or address any concerns you might have. In the meantime if you would like to reach me you can do so at 1-855-766-3164 x 226, on my cell at 905-999-0095 or alternatively by email at colleen@metalroofingsolutions.ca.

I look forward to the possibility of working with you on your project.

Sincerely,
Colleen Alves
Metal Roofing Solutions



METAL ROOFING SOLUTIONS

3 - 440 Hopkins Street
Whitby, ON L1N 2B9
Local: 905-666-0019
Toll Free: 1-855-766-3164
Fax: 1-866-894-4039
www.metalroofingsolutions.ca

PROPOSAL

Application of MetalWorks® Steel Roofing System

As requested please find detailed below the costs associated to complete the roof of your home with MetalWorks® Steel Shingles (colour & profile TBD).

This proposal is based on our measured dimensions.

Scope of the Project:

- Visual Inspection of the entire roof deck in order to identify any areas of concern (none seen during my inspection)
- Removal of existing cedar shake material including disposal
- Application of Ice & Water shield to the roof deck as per OBC
- Application of premium synthetic underlayment to entire roof surface prior to the MetalWorks® panel application
- All trims including but not limited to; gable, starter, sidewall, valley and plumbing stack flashings where applicable, will be installed
- All existing vents to be maintained if possible – if not new ridge venting will be installed
- MetalWorks® Steel Panel will be installed on the entire sloped roof
- Up to 25 polycarbonate snowguards will be supplied and installed as necessary

Duration of the work:

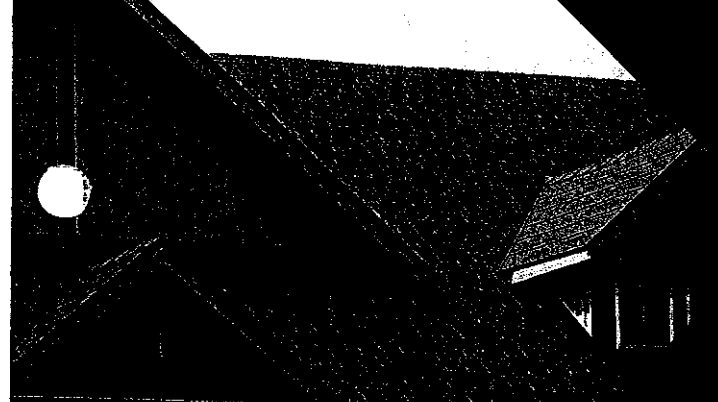
Project is expected to be completed in 8-10 days (weather permitting).

The cost to supply and install required material to complete the above noted work is as follows:
(HST not included)

- Stripping, disposal, supply and installation of premium synthetic underlayment and the installation of the Metalworks Steel Roofing System \$ 23,200.00

A deposit of 25% will be due in order to confirm the order.

The time frame for the installation is approximately 3-4 weeks from confirmation and the receipt of required deposit; weather permitting.



StoneCrest Slate River Rock Brown

Contemporary Protection.

MetalWorks Steel Shingles pair the latest looks with the trusted strength of steel. And whether it's the sleek look of tile, the dramatic look of wood or the classic look of slate, MetalWorks products provide the right shingle for any taste. The shingles are available in a full array of colors, all of which are ENERGY STAR qualified for certain applications, to provide the ideal choice for a wide range of residential and commercial applications. Visit metalworksroof.com for details.

Built for performance.

G-90 STEEL CONSTRUCTION

Recognized as the industry standard.

KYNAR 500®/HYLAR 5000® FINISH

Resists fading and chalking.

PERFECT FOR REROOFING APPLICATIONS

Can be installed over up to two layers of asphalt shingles.*

BETTER FOR THE ENVIRONMENT

100% recyclable and made from up to 50% recycled material.

50-YEAR LIMITED WARRANTY**

From TAMKO for your peace of mind.

FOUR-WAY LOCKING SYSTEM

For enhanced performance.

CUSTOM COLOR MATCHING

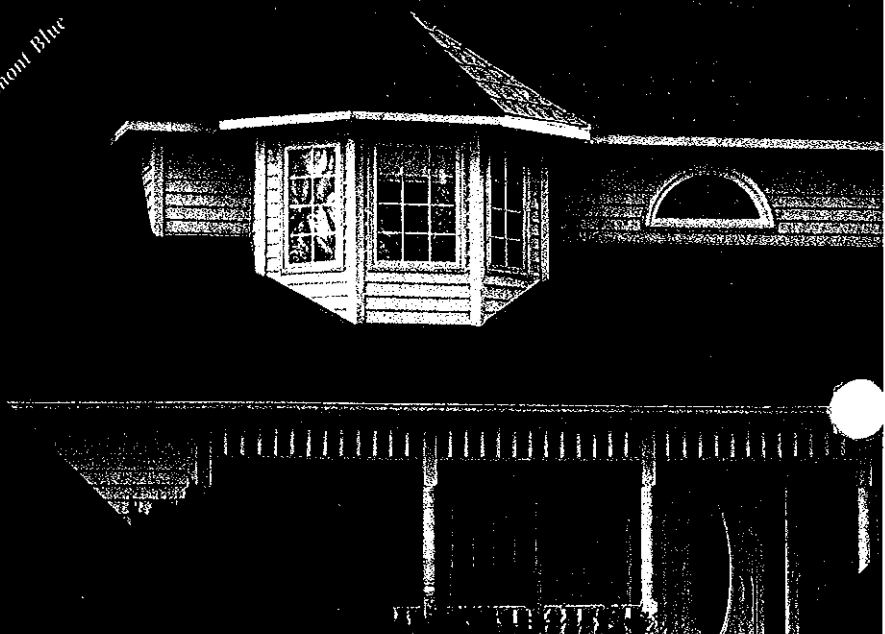
For a color requirement that does not appear in Standard Colors, please contact TAMKO to inquire about our Special Color Program.

ENERGY STAR® QUALIFIED***

To help enhance energy efficiency.

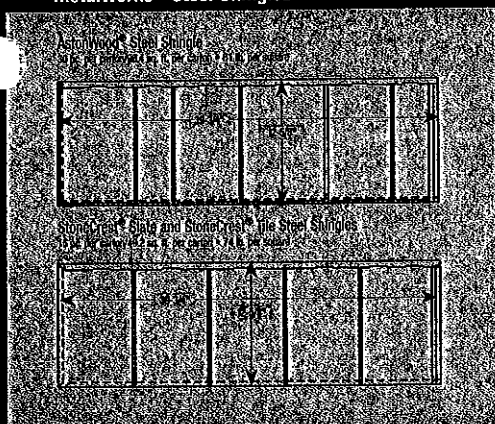


StoneCrest Slate Vermont Blue



MetalWorks® Steel Shingles

Metal Accessories



STONECREST SLATE

- Painted Galvanized Steel
- Minimum slope: 3" in 12"
- Shingle width—overall: 39-3/4"
- Shingle height—overall: 12-5/8"
- Shingle exposure: 12"
- Shingles per box: 15 panels
- Coverage per box: 49.2 sq. ft. (Approx. 1/2 square)
- Weight per shingle: 2.5 lb.
- Weight per square: 74 lb.

- Shingle Material: Nominal 0.0162" (0.066802 cm) thickness, including G-90 galvanization and paint coatings. Exterior finish is fluoropolymer (PVDF) with anticorrosive primer, 1 mil dry film thickness. Interior finish is a wash coat with anticorrosive primer, 0.6 mil dry film thickness
- Clip: 1-1/4" wide x 2-1/8" long x 0.20" deep
- Clip Material: 0.015" thick, G-90 galvanized steel

ASTONWOOD

- Painted Galvanized Steel
- Minimum slope: 3" in 12"
- Shingle width—overall: 39-3/4"
- Shingle height—overall: 12-5/8"
- Shingle exposure: 12"
- Shingles per box: 30 panels
- Coverage per box: 98.4 sq. ft. (Approx. 1 square)
- Weight per shingle: 2 lb.
- Weight per square: 61 lb.

- Shingle Material: Nominal 0.0135" (0.03429 cm) thickness, including G-90 galvanization and paint coatings. Exterior finish is fluoropolymer (PVDF) with anticorrosive primer, 1 mil dry film thickness. Interior finish is a wash coat with anticorrosive primer, 0.6 mil dry film thickness
- Clip: 1-1/4" wide x 2-1/8" long x 0.20" deep
- Clip Material: 0.015" thick, G-90 galvanized steel

STONECREST TILE

- Painted Galvanized Steel
- Minimum slope: 3" in 12"
- Shingle width—overall: 39-3/4"
- Shingle height—overall: 12-5/8"
- Shingle exposure: 12"
- Shingles per box: 15 panels
- Coverage per box: 49.2 sq. ft. (Approx. 1/2 square)
- Weight per shingle: 2.5 lb.
- Weight per square: 74 lb.

- Shingle Material: Nominal 0.0162" (0.066802 cm) thickness, including G-90 galvanization and paint coatings. Exterior finish is fluoropolymer (PVDF) with anticorrosive primer, 1 mil dry film thickness. Interior finish is a wash coat with anticorrosive primer, 0.6 mil dry film thickness
- Clip: 1-1/4" wide x 2-1/8" long x 0.20" deep
- Clip Material: 0.015" thick, G-90 galvanized steel

Building Products for the Professional

Information included in this brochure was current at the time of printing. To obtain a copy of the most current version of this brochure, visit us online at tamko.com or call us at 1-800-641-4691.

* Check your local building code. Building code restrictions may apply.

** To obtain a copy of TAMKO's Limited Warranty, visit us online at tamko.com or call us at 1-800-641-4691.

*** Reduction in energy costs, if any, will vary depending on the individual structure to which the material is applied. Roof colors on cover are StoneCrest Slate in Sequoia Red (left), and StoneCrest Tile in Vermont Blue (right).

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Analysis of Preferred Supplier and Roofing Material

The Preferred Supplier is The Roofman Inc. of Kitchener, Ontario.

The Preferred Material is the Gerard Stone Coated Steel Shingles with a Shake Profile.

Rationale;

- The existing cedar shakes are approaching the end of their useful life
- There is heavy organic build up on the existing roof from the large tree canopy
- Fighting moss is a constant battle on the cedar roof as the tree canopy does not allow the shingles to dry out. The Homeowner, over the last 18 years, has tried zinc strips, spraying with bleach, spraying with vinegar and also manual removal. The lack of drying and the moss growth severely shortens the life of a cedar shingle roof
- The cost of shingle replacement with new Western Red Cedar is over twice the cost of a new metal roof
- New Cedar Shakes have an expected life of 20 years. New Cedar Shakes are not comparable to “old growth” cedar that was available in the past. Hence a new cedar roof on 147 Avondale Ave South would need to be replaced again in less than 20 years
- The Home Inspector and both roofing companies recommended a metal roof. Metal roofs, properly installed will mimic the look of cedar shakes but are lighter in weight, will protect against extreme weather, is non-combustable and are not susceptible to moss. The metal roof system has a factory warranty of 50 years
- The product recommended by the Roofman is a Gerard Stone Coated Steel Shingle with a Shake Profile. The samples I have seen show that it is a superior product to other metal shingles. The Stone Coating not only gives it a better appearance but also dampen any noise.
- The Roofman has extensive experience in installing these metal roof systems since 1998. I have a list of references. Two significant installations are St. Mark's Lutheran Church at 825 King St. W., Kitchener (the roof mimics cedar shakes) and First United Church at 16 William St. West, Waterloo (the roof mimics tiles)
- In the Yellow Pages online directory of roofing companies in K/W, The Roofman has the highest number of positive reviews
- Finally, they are a local company, and I wish to support local where I can



Waterloo Regional Heritage Foundation

Minutes

Tuesday, March 25, 2014

6:33 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair S. Rung, D. Bonk, A. Crerar, J. Glass, T. Galloway, L. Haggerty, J. Lewis, S. Lovell, S. Massel, M. McCreery, B. Paddock, K. Seiling, W. Stauch and L. Turner

Members absent: A. Dias, J. Roberts, Z. Janecki, and A. Schiedel

Declarations of Conflict of Interest

None declared.

Accounts and Grant Summary

Connie Bogusat, Financial Analyst circulated the Accounts and Grant Summary which included a summary of disbursements for March 2014 period, outstanding approved commitments and the Foundation's net funding position.

*K. Seiling left the meeting at 6:38 p.m.

Presentation Heritage Research Award

- a) Carly Simpson appeared before Foundation members to receive the Heritage Research Award for her research project on the gay and lesbian movement in the University of Waterloo. She provided the Foundation with a brief description of her project and responded to questions regarding her research findings.

Approval of Minutes

Moved by L. Turner

Seconded by J. Lewis

That the minutes of the Waterloo Regional Heritage Foundation meeting held on February 25, 2014, be approved.

Carried

Business Arising from Minutes

A Foundation member pointed out that the minutes from February should say J. Roberts is employed at the University of Waterloo not Wilfrid Laurier University.

2013-2014 Committees

a) Allocations and Finance Committee

i. Trillium Energy Alliance Inc.

S. Massel introduced the Allocations and Finance Committee report noting A&F reviewed the application from Trillium Energy Alliance Inc. stating the Committee is not recommending the approval because the application does not directly support local heritage projects; the applicant is not a local heritage organization; and there is no heritage element.

Moved by S. Massel

Seconded by B. Paddock

That the Waterloo Regional Heritage Foundation not approve the application by Trillium Energy Alliance Inc. for the following reasons:

- a) The application does not directly support local heritage projects.
- b) The applicant is not a local heritage organization.
- c) There is no heritage element to the local renewable energy production proposal.

Carried

ii. Rod Rolleman

S. Massel highlighted the application from Mr. Rod Rolleman who is requesting \$10,000 to pay for the cedar roof of his house at 45 Piper St., Ayr. S. Massel pointed out Mr. Rolleman replaced his roof this past August after a major leak and plaster damage to several upstairs rooms. S. Massel explained that the Committee was not recommending the approval of the grant because the work has already been completed and the Foundation's Grant Policies specify completed applications will not be considered.

Moved by S. Massel

Seconded by L. Haggerty

That the Waterloo Regional Heritage Foundation not approve the application by Mr. Rolleman because the work has already been completed because the Foundation's Grants Policies (II.c) specify that applications for completed projects will not be considered, and further

That Mr. Rolleman be encouraged to submit an application for future work he might be considering.

Carried

S. Massel stated that an application for the Waterloo Historical Society will be coming forward to the next meeting in April and potentially an application from Mr. and Mrs. Ostlund.

b) Communications Committee

B. Paddock highlighted that the Annual General Meeting will be held at rare slit barn on Tuesday, June 10th, 2014. He noted that tours will be available at 6:00 p.m. and the meeting and catering will be at 7:00 p.m. He stated that the tours will cost \$100.00 and paid by the Foundation. He noted that there still isn't a guest speaker for that night and Foundation members suggested using someone from rare.

Foundation members raised concerns with the cost of the tours and crossing Blair Road.

c) Heritage Advisory Committee

S. Lovell stated that today was the deadline for Award nominations and they received ahandful of nominations and the Committee will be making recommendations next month. She thanked W. Stauch for putting the sheet together of past award winners and distributing at the Heritage Showcase. S. Lovell asked W. Stauch to provide E. Flewwelling a copy of the list so that next year it can be updated and emailed out with participation forms for the Heritage Showcase.

A. Crerar talked about the new Region of Waterloo History Award stating he will be making contact with local librarians and archivists to see if they have any suggestions of local published work from 2013 and also asked members to go back to their organizations to see if they are aware of any local work produced or published in 2013. He noted the deadline for nominations is the end of April.

Foundation members suggested Joyce Thompson "My Town, When I get Old, I'll Remember", Marion Roes "From a Horse-Drawn Hearse to Studebakers, Packards and Cadillacs, Marlene Epp "The History of Conrad Grebel", and the History of Kuntz Electroplating.

A Crerar noted that they will post information on the Waterloo Regional Heritage Foundation website and will ask that 3 copies of the work be provided.

d) Executive Committee

No report.

Reports – Member Organizations

- a) N-W Branch, Architectural Conservancy of Ontario

No report.

- b) Heritage Cambridge

B. Paddock stated that the Cambridge Annual House Tour will be Saturday, May 3rd, celebrating the heritage of North Dumfries Township. He highlighted that the City of Cambridge has voted to defer the demolition of the ecological sheds in Dickson's Park.

He also highlighted that the City of Cambridge MPAC has endorsed the study that Robert Shipley did of the Blackbridge Area and are recommending to the City that the area be recognized as a cultural heritage landscape.

- c) Waterloo Historical Society

J. Glass highlighted the Society's first public meeting of 2014 was held on Saturday, March 15th at the historic St. Andrews Presbyterian Church noting this congregation is one of the oldest in Kitchener. He highlighted that Helmut Ostermann, a local photographer, presented photographs from the 1940s to 1990s that highlighted many areas in Kitchener-Waterloo.

He pointed out the next public meeting will be Saturday, May 10th at 1:30 p.m. and details are being finalized and will be available on the website. He also mentioned the annual History Under the Trees meeting will be held on Saturday, July 5th at Doon Heritage Village.

He noted that in April, WHS will be the inaugural group featured on the Ontario Historical Society's "Your Local History" blog. He stated WHS board members Lesley Webb, Rych Mills and John Glass will be contributing postings to the OHS blog on behalf of WHS and asked that we look them up on the OHS website at <http://www.ontariohistoricalsociety.ca/> and leave a comment.

- d) Waterloo Region, Ontario Genealogical Society

D. Bonk highlighted that work is progressing on the North Dumfries cd's of cemeteries and should be completed shortly. He noted that two more family cd's that will be going up for sale and stated their next meeting is at the Hespeler Heritage Centre.

Correspondence

The correspondence folder was circulated among the members for their review.

Other Business

- a) L. Turner mentioned that on May 3rd, 2014 at Cambridge City Hall the Cambridge Archives and GRCA will be remembering the last great flood of May 17th, 1974 and it will be open to the public.

b) W. Stauch highlighted the Heritage Fair at the Regional Museum on May 2nd, 2014 and asked if anyone would like to participate, contact himself or Dave Neufeld.

c) W. Stauch made reference to Hespeler Happenings, highlighting that the editor is L. Turner and the newsletter talks about what's happening in Hespeler.

d) Chair S. Rung asked the A&F Committee look at grant information on the website to make sure everything is updated and to send her any changes. She did ask that a line be included on grant applications to include Corporate Business numbers as requested by C. Bogusat.

e) Chair S. Rung talked about creating a Facebook page for the Waterloo Regional Heritage Foundation stating the Facebook page is easy to update. She noted that the Facebook page is not to replace the website but to compliment it. She suggested that 4 people have the password (one member from each committee and the Foundation Secretary) and they would be responsible monthly for updating or adding information as needed. Foundation members agreed with the suggestion.

Next Meeting – Tuesday, April 22, 2014

Adjourn

Moved by L. Turner

Seconded by L. Haggerty

That the meeting adjourn at 7:20 p.m.

Carried

Foundation Chair, S. Rung

Foundation Secretary, E. Flewwelling

**Waterloo Regional Heritage Foundation
Allocations and Finance Committee Report**

April 22, 2014

1. Publication Grant – Waterloo Historical Society

Summary:

The Allocations and Finance Committee has reviewed an application from the Waterloo Historical Society (WHS) requesting \$4,000 to support the publication of the Volume 101-2013. The WHS makes an annual request for such funding and the Foundation has been financially contributing to the publication of the annual volume since 1979. The Foundation has held the annual grant at \$3,500 since 2004. Allocations and Finance would like to recommend an increase for the 2013 volume.

Recommendation:

THAT the Waterloo Regional Heritage Foundation approve a grant of \$4,000 to the Waterloo Historical Society for publication of the WHS Volume 101 – 2013;

AND THAT the volume is published before April 22, 2015, a one-year period from the date of the approved motions;

AND THAT the Foundation's official name and logo appear in the Volume recognizing the contribution made by the Foundation;

AND FURTHER THAT a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon publication of the volume with request for payment.

2. Property Grant – Neil and Lititia Ostlund, 16 Blenheim Road, Cambridge

Summary:

The Allocations and Finance Committee has reviewed an application from Mr. and Mrs. Ostlund for the repair and restoration of the soffits, fascia and eavestroughs on their home at 16 Blenheim Road, Cambridge. The property is designated under Part IV of the Ontario Heritage Act and the Ostlunds' plans are supported by the City of Cambridge's Planning and Development Department and Cambridge's Municipal Heritage Advisory Committee.

The Ostlunds procured two quotes for the work. Hedley Designs and Desi's Aluminium has quoted \$33,913 (combined) for the job and Reilly's Restoration has quoted \$68,500. The Ostlunds have opted to engage Hedley Designs and Desi's Aluminium as their quote is much lower.

Recommendation:

THAT the Waterloo Regional Heritage Foundation approve a grant to the Ostlunds equal to 50% of the actual costs to a maximum of \$17,000 plus HST for the repair and restoration of the soffits, fascia and eavestroughs of 16 Blenheim Road, Cambridge;

AND THAT the restoration is completed before April 22, 2015, a one-year period from the date of the approved grant;

AND THAT a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and Mr. and Mrs. Ostlund;

AND FURTHER THAT a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

3. Property Grant – Timo Vainionpaa, 147 Avondale Ave S, Waterloo

Summary:

The Allocations and Finance Committee has reviewed an application from Mr. Timo Vainionpaa of Waterloo requesting \$15,373.65 for the replacement of the roof on his designated property at 147 Avondale Avenue South. Built in 1925, this house is a 1.5 storey bungalow designed in the craftsman style. It was the home of Ed Reitzel who began a construction business in the early 1900's and later established the Reitzel Furniture Factory on Allen Street W. The home was designated in March 1992 under Part IV of the Ontario Heritage Act.

The existing cedar shingle roof has reached the end of its life and requires immediate replacement as it is leaking and causing water damage in the home. The Applicant plans to replace the roof with a stone coated steel roofing system that mimics the look of cedar shingles with a shake profile. He prefers to use a steel roof rather than cedar for several reasons:

1. There is heavy organic build up on the existing roof from the large tree canopy which does not allow the shingles to dry out. Moss builds up which further deteriorates the roof and shortens its life.
2. New cedar shakes have a life expectancy of 20 years. The metal roof system has a factory warranty of 50 years.
3. The cost of shingle replacement with new Western Red Cedar is over twice the cost of a new metal roof.

The City of Waterloo's Heritage Planner endorses the Applicant's plan to replace the roof and indicates that while cedar shingles are recommended, the choice of material is up to the property owner. The roofline in the bylaw pertains only to the profile of the roof and does not relate to the materials used to shingle the roof. No heritage permit is therefore required to re-shingle the roof, provided that the profile is not altered.

Allocations and Finance would like to support roof replacement on this property, but would prefer that cedar shingles were used as they would be historically accurate and not a modern facsimile. Section 3.i.) of the Grant Policies states, "The grant request must be related to the restoration or reconstruction of existing or original externally visible elements of the building in a historically accurate and authentic manner."

Recommendation:

THAT the Waterloo Regional Heritage Foundation approve a grant to Mr. Vainionpaa equal to 50% of the actual costs to a maximum of \$30,000 plus HST for the replacement of the roof of 147 Avondale Avenue South, Waterloo provided that the existing roof is replaced with an historically accurate cedar roof;

AND THAT the restoration is completed before April 22, 2015, a one-year period from the date of the approved grant;

AND THAT a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and Mr. Vainionpaa;

AND FURTHER THAT a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.



Waterloo Historical Society

Waterloo Regional Heritage Foundation
 c/o Council/Committee Support Specialist, Council & Administrative Services
 Regional Municipality of Waterloo
 Regional Administration Building - Clerk's Office, 2nd Floor
 150 Frederick Street
 Kitchener, ON, N2G 4J3

March 10, 2014

To: The Waterloo Regional Heritage Foundation,

Please accept Waterloo Historical Society's (WHS) application for a Publication Grant for our 2013 Annual Volume to be published in the spring of 2014. In order to continue placing Annual Volumes in Waterloo Region schools and libraries, WHS is dependent upon the generosity of the Waterloo Regional Heritage Foundation's Publication Grants program.

We also seek donations from our members to support this long-standing tradition – started in 1913, the 2013 Annual Volume will be the 101st consecutive Annual Volume. The Society aims to have the Foundation's grant be matched by member donations. For the 2012 Annual Volume, 62 of our members made donations totaling \$6,200 towards the publishing cost of the Annual Volume and were recognized as Patrons, as was the Waterloo Regional Heritage Foundation. Thus, we have more than met our goal of matching the applied-for grant from the Foundation of \$4,000.

The annual volume is produced by volunteers, so printing is the main cost. Many of the Annual Volumes are distributed to Society members by volunteers, so distribution costs (e.g. mailing) are minimized.

To satisfy the conditions of the grant approval, the following items are enclosed:

- invoice from Cober Evolving Solutions for the 2012 Annual Volume (published April 2013),
- quote from Victoria Bindery, First Choice Books, Victoria B.C., and
- a copy of Volume 100 – 2012 published in April 2013.

Further information submitted for questions 11 and 12.

- *Draft manuscript:* we understand that the Foundation will accept a list of articles for the upcoming Annual Volume, in lieu of a draft manuscript. The 2013 volume will tentatively include the following articles:
 - A detailed study of the historic murals at Castle Kilbride including information on the artist.
 - Anna Weber's fraktur art will be revisited. Reg Good wrote a book 35 years ago on the well-known Mennonite artist and has since found many new works by her which he includes in his update.

- Mary Tivy completes her study of the creation of Doon Pioneer Village and its succeeding incarnations. This fourth chapter focuses on the post-1982 years when the Region of Waterloo took over the site and culminates with the new museum opening.
- Two Elmira sisters look back at their younger days in the 1930s and 1940s when their father, Thomas Cope, operated a grocery store in the town.
- The Hespeler Boys' Band of the late 1940s is recalled by one of its members.
- North Dumfries Township harvesting bees are examined through the eyes of Earl Sage, a well-known farmer in the Dickie Settlement area.
- Kitchener's famous sculptor prodigy, Helen Waimel, is the subject of a biography of her years in the city during which she created the famous Bullas sculptures.
- The annual Donations and Acquisitions chapter gives an opportunity to all Waterloo Region archives and local history sites to show what's been added to their collections over the past year.
- A famous German author, Friedrich Gerstaecker, visited Waterloo Township in the 1830s and an article examines what he wrote about his time here.
- *Resolution from governing authority:* The Annual Volume is an ongoing annual project and does not require an annual resolution from the WHS board of directors. The board established a Publication Committee a long time ago to oversee the publication of the Annual Volume each year, as a standing committee in accordance with WHS by-laws.
- *Two quotations from printers:* We have attached the most recent invoice from Cober Evolving Solutions and we also obtained a quote from Victoria Bindery, First Choice Book, Victoria, B.C. Cober was selected to print the 2013 Annual Volume on the basis of a long history of working cooperatively with WHS and charging a reasonable price.
- *Business Plan:* The Annual Volume is not meant to generate a profit, but rather to provide an educational and historical research resource to the community. A volunteer committee of WHS has been producing the Annual Volume since 1913. The Annual Volume has a small retail market that it is sold into, as contents are focused on local history. The Annual Volume is given to members of WHS as part of their membership, and is distributed free to regional schools and libraries. Since the 1996 Annual Volume, WHS has asked for and received Annual Volume Patron donations of \$100 each, with an average of between 40 and 60 members making patron donations in recent years. The main cost of the Annual Volume is the printing invoice of approximately \$14,000. Some years there are costs to copy photographs (usually less than \$100), to be included in the Annual Volume. Writing, editing, etc. is on a volunteer basis with no expenses charged or paid by WHS. Distribution is mainly done by volunteers, to help minimize costs.

Yours truly,



Jeff Shank

Treasurer, Waterloo Historical Society

Publication Grant Application Form

Instructions: This application is intended for grants funded by the Waterloo Regional Heritage Foundation. Please read and understand the document *Publication Application Procedures* before attempting to complete this form. This is **not** an application for a Project/Event grant. Refer to www.wrhf.org for complete information and a different application form.

This Application Form can be filled in directly on your screen from your keyboard. **Print the result** and follow the instructions in #14 at the end of the application.

Name of Group/Applicant: Waterloo Historical Society
 Contact Person, if group: Jeff Shank, Treasurer
 Mailing Address: c/o Grace Schmidt Room, Kitchener Public Library, 85 Queen Street North
 City/Township: Kitchener, ON
 Postal Code: N2H 2H1
 Telephone Number: 519-279-6323
 Email Address: jeff420shank@gmail.com
 Web site Address: www.whs.ca
 Fax Number: n/a
 Amount of Grant Requested: \$ 4,000
 Total Production Cost: \$ 14,787

1. Title of publication: Waterloo Historical Society Volume 101 - 2013
2. Preferred Printer: Cober Evolving Solutions
3. Preferred Print Run (total number of copies): 660
4. What is the purpose or significance of this publication, and how does it contribute to the preservation of heritage within the Region?

Articles on local history of Waterloo Region. Published annually by volunteers since 1913. Copies are given free to regional schools and libraries.

5. List any other financial assistance which has been approved or applied for towards this project(include any matching funds, regular budget allocations, Ministry grants or any other financial assistance for this project).

- Ontario Ministry of Tourism and Culture, \$1,159
 - 62 patrons @ \$100 each = \$6,200

6. Would this be published without a grant from the Foundation? Please explain.

Possibly not. On a long term basis, the Society likely would not be able to bear the full financial cost.

7. Provide details on potential market for publication and proposed method of distribution:

Members of the Society (approximately 250) receive an annual volume as part of their membership fee. Approximately 100 are given (free) to regional schools and libraries. Authors, who are not paid, receive free copies (approximately 50 in total). Distribution of the annual volume is mostly by unpaid volunteers and the rest by mail. The remaining copies are available for sale in future years (\$25 per copy in the year published, \$15 in the second year, and \$10 in the third and future years).

8. List any grants that have been received from the Foundation in the past:

Year Requested	Amount Requested	Amount Received
2013	4,000	3,500

9. Your organization should plan to acknowledge any grant received from the Foundation. (Please include examples of acknowledgement.)

The Foundation name and logo are displayed on one of the front pages of the volume (page 3 in the 2012 volume), with the grateful thanks from the Society.

10. Date of Completion: (If more than 12 months, please explain)

May 2014

11. Please supply the following material with this application:

- Draft manuscript
- Resolution from Governing authority and/or letters of support
- Two quotations from printers with at least two print runs: i.e., 500 copies, 1,000 copies from each printer.
- Any other information which you feel would support your application.

12. Required financial information to be included with your application:

- Two quotations from printers
- Business plan. If the business plan contains "in kind" contributions, please provide a separate *cash flow* budget.

The financial information should detail the following:



1351 Strasburg Road
Kitchener, Ontario
N2R 1H2
www.cobersolutions.com

Tel (519) 745-7136
Fax (519) 745-5710
Toll free 1-800-263-7136
E-Mail: info@cobersolutions.com

Waterloo Historical Society
c/o Kitchener Public Library
85 Queen St.N.
Grace Smith Room of Local History
Kitchener ON N2H 2H1
Canada

INVOICE

Invoice: 88875
Invoice Date: 5/14/2013
Order Date: 11/23/2012
Customer Number: 1020
Salesperson: Peter Cober

Thank You For Your Business !!

Job-ID	PO No.	Quantity	Description	Price
96590		660	264 page plus Cover 12 x 9 fold and stitch to 6 x 9 Cover and 8 page centre spread 4 col / 2s 256 pages black 2 sides Cover stock 14 pt Supreme Matte Cover Text stock 70 lb Supreme Silk Text fold collate scored cover PUR perfect bind and trim deliver Print \$ 6,786.00 Creative 97 hours @ \$65.00 = \$6,300.00	13,086.00
				Net Sales: 13,086.00
				Tax: HST - 1,701.18
				Invoice Total: 14,787.18
GST Tax ID: R101037851				
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Overdue accounts are subject to a 2% (24% annually)				
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Estimate for Printing & Binding

John Glass
jcgsbubs@gmail.com
519-404-7288

26-Feb-14

We are pleased to provide the following quotation based on the specifications provided. Unless otherwise indicated, these prices are based on customer supplied print ready files.

Book layout and Cover design, if required, are priced separately under additional services.

Title of Project - WHS 2013 Annual Volume

Estimate Details

264 Pages printed total.

252 pages printed black only on 60# Offset House Stock.

12 pages printed in full colour on 60# Offset House Stock.

Cover is printed 4/0 (Full Colour on one side only) on Carolina 12pt C15 Cover Stock.

Cover will be laminated with a matte film.

Pages are to be perfect bound. (Glued together at the spine.)

Finish Size - 6x9

Estimate Pricing

QTY	700	1000	1500	2000
Per Book	\$6.19	\$5.60	\$5.57	\$5.53
Total	\$4,330	\$5,601	\$8,352	\$11,059

+ creative time @ \$75/hr.
+ HST

Additional Details

Text Layout - \$70/hr.

Extra Charges

Shipping, Tax, File changes after first proof, bound proofs, consultations with graphics dept. over 15 mins. All our clients are offered the best possible price based on printready files supplied. However, you should be aware of additional charges when changes are requested to be made after receiving first proof. These charges are normally minimal. Please contact us for further details.

Free Services

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Bookmarks and posters are free with an order of 1000 or more books.