

Media Release: Friday, February 21, 2014, 4:30 p.m.

Waterloo Regional Heritage Foundation

Agenda

Tuesday, February 25, 2014

6:30 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

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- 1. Declaration of Conflict of Interest**
 - 2. Accounts and Grant Summary**
 - 3. Presentation of Heritage Research Award**
 - Scott McGeown, Shelby Riddell and Joshua Pride
 - 4. Delegations**
 - a) [Ken Hoyle, 30 Colborne Street, Cambridge](#) re: Property Grant 1
 - b) Sandra Hoy, Social Innovation Research Group, Faculty of Social Work, Wilfrid Laurier University re: [Project/Event Grant](#) 8
 - 5. Approval of Minutes – [January 28, 2014](#)** 18
 - 6. Business Arising from Minutes**
 - 7. 2013-2014 Committees**
 - a) Allocations and Finance Committee ([Report](#)) 23
 - b) Communications Committee
 - c) Heritage Advisory Committee
 - d) Executive Committee

8. Reports – Member Organizations

- a) N-W Branch, Architectural Conservancy of Ontario – A. Schiedel
- b) Heritage Cambridge – B. Paddock
- c) Waterloo Historical Society – J. Glass
- d) Waterloo Region, Ontario Genealogical Society – D. Bonk

9. Correspondence – Available at Meeting**10. Other Business****11. Next Meeting – Tuesday, March 25, 2014****12. Adjourn**

Property Grant Application Form

Instructions: This application is intended for grants funded by the Waterloo Regional Heritage Foundation. Please read and understand the document *Property Application Procedures* before attempting to complete this form. This is **not** an application for a Publication grant. Refer to www.wrhf.org for complete information and a different application form.

This Application Form can be filled in directly on your screen from your keyboard. **Print the result** and follow the instructions in #12 at the end of the application.

Name of Group/Applicant: Ken Hoyle
 Contact Person, if group:
 Mailing Address: 30 Colborne St.
 City/Township: Cambridge
 Postal Code: NIR 1R2
 Telephone Number: 519.740.0229
 Email Address: ken@hoyle.ca
 Web site Address: www.hoyle.ca
 Fax Number: 519.740.0245
 Amount of Grant Requested: \$ \$2,500
 Total Budget for Project/Event: \$ \$5,000

1. What is the purpose of the project?

To replace rusting eavetroughs on the east side of building and add new eavetroughs on its west side to match front.

2. What is the purpose or significance of this project as it relates to the preservation of heritage within the Region?

To maintain heritage look of building by replacing eavetroughs with materials, techniques and configuration of troughs which are the same as the existing.

3. (a) Owner of Property: (if other than applicant)

(b) How will the subject property be accessible to the public?

No, except for clients and the occasional open house event.

(c) Is this project part of a heritage program? Please describe:

Yes, it is designated under Part IV of the Ontario Heritage Act.

4. Your organization should plan to acknowledge any grant received from the Foundation permanently and in promotional material. (Please include examples of acknowledgement.)

I will acknowledge the grant with a hand drawn sign located prominently at the front of the building during the contract operations.

5. List any other financial assistance which has been approved or applied for towards this project (include any matching funds, regular budget allocations, Ministry grants or any other financial assistance for this project).

I intend to also apply for a \$2,500 grant from the City of Cambridge

6. List any grants that have been received from the Foundation in the past:

Year Requested	Amount Requested	Amount Received

7. Would this project be completed without a grant from the Foundation? Please explain.

Not in the near future. The cost is prohibitive.

8. Expected date of project completion:

June 2014

9. Please include the following material with this application:

For All Applications:

- Minimum of two detailed quotations from suppliers for each major good or service. Indicate which supplier is preferred. *WAS ABLE TO RECEIVE ONLY ONE QUOTE ATTACHED.*

- Any other information which you feel would support your application.

For Individuals:

- Letters of support

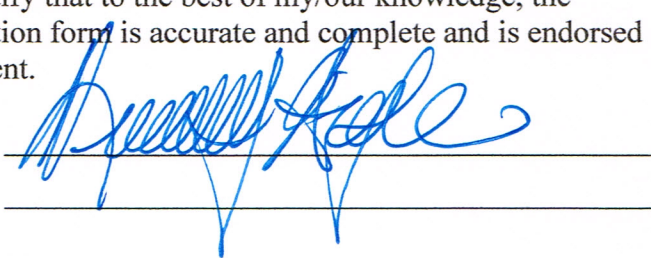
For Organizations:

- Your most recent annual report/audited financial statement
- Budget for the year in which grant is requested.
- Resolution from governing authority containing approval of grant request.

10. By making this submission, I/we certify that to the best of my/our knowledge, the information provided on this application form is accurate and complete and is endorsed by the organization which we represent.

11. Signature(s) of/for the applicant(s).

Date: November 4, 2013



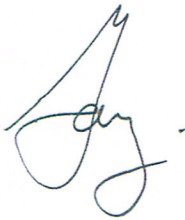
12. When completed, **print the result** and mail, fax, email or deliver, **with all additional pages and supporting documents**, to:

Waterloo Regional Heritage Foundation,
c/o Council/Committee Support Specialist, Council & Administrative Services
Regional Administration Building,
150 Frederick Street, 2nd floor,
Kitchener ON N2G 4J3

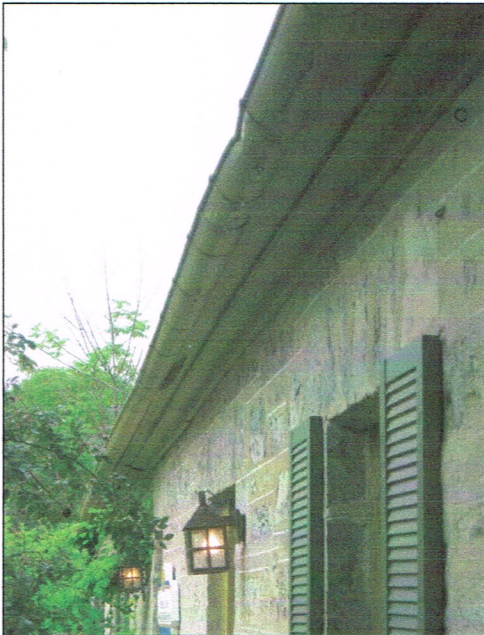
Questions? Telephone: 519-575-4493 or Email: gmike@region.waterloo.on.ca

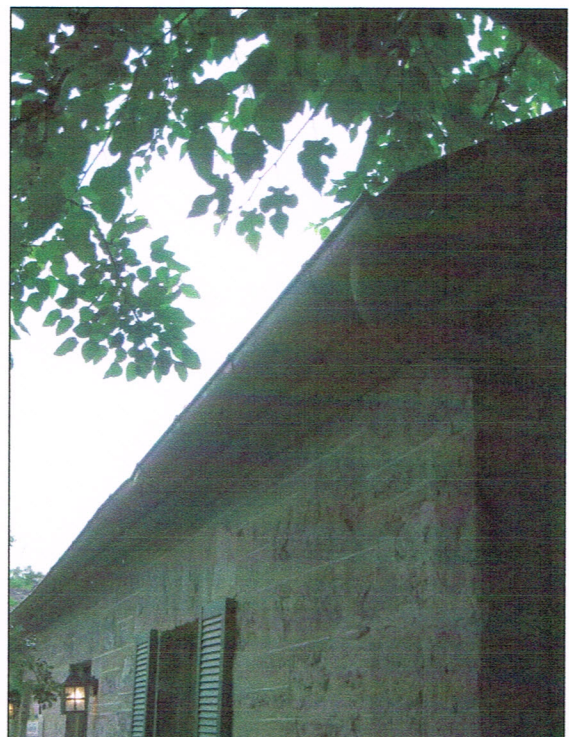
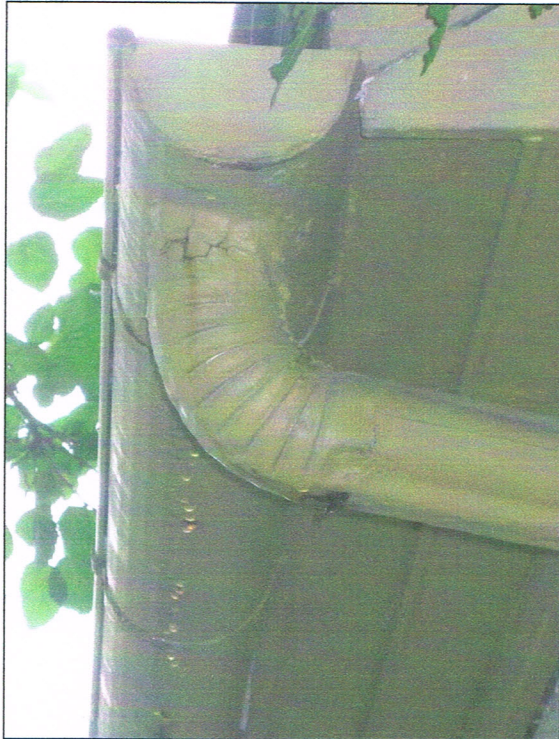
Please make sure that your application is complete.

An incomplete application and/or incomplete documentation will prevent a decision by the Foundation.

MM ROOFING LTD.**R.R#31****Cambridge, Ontario****N3H 4R6****Office (519-654-8464) or Fax (519-648-3279)****Date: May 27, 2013****To: Ken Hoyle****Re: 28 & 30 Colbourne St. Cambridge, Ontario****New galvanized trough to match existing on front and rear of building****Remove existing eaves trough****Clean up and recycle old metal****Fabricate and install 26 gauge galvanized steel eaves trough****(8' lengths) and solder all joints and end caps****Fabricate and install two drain outlets****Fabricate and install four galvanized down pipes****All materials and labour included****\$4,200.00 X HST****Remove and replace entire front fascia board with new pine
lumber to match existing****\$300.00 X HST**A handwritten signature in black ink, appearing to be 'Ken Hoyle', is written on the page.

28/30 Colborne St. Cambridge Ontario





Ken Hoyle – Property Grant Application

- a) A copy of the designation by-law for your property.
Please see attached.
- b) The Foundation requires appropriate recognition of the Foundation's support and with Property Grants this takes the form of a plaque which is affixed to the property in a place that is visible to the public. Could you please let us know that if you would agree to this form of recognition, if your grant application is successful? (All costs are borne by the Foundation).
Yes, but the City is concerned the plaque may clutter the building. The WRHF may need to get approval from MHAC for this.
- c) A second quotation is a required element, so we would need one before taking your application forward to the Foundation. In rare cases, a second quote simply isn't possible. For example, we recently funded an application by the Archives in the Dana Porter Library (University of Waterloo) to translate and transcribe letters written in old German by a member of one of Kitchener's founding industrialist families. Academics specializing in this type of work are few and far between, but the Library was able to find someone in Kingston who had the appropriate qualifications. In this case, we waived the requirement for a second quote. With regard to your eavestroughs, we will need a second quote or a written explanation as to why a second quote simply isn't possible.
As discussed, I have been looking for a contractor to do this work for over 10 years. MKM Roofing is the first I have found. They have been very cooperative and continue to show interest and I believe their quote is reasonable considering the work. I intend on painting the fascia myself once it is in place before the new eavetroughs are installed.
- d) We also require letters of support for the project. In this case, perhaps Heritage Cambridge and the ACO - Waterloo Region would be able to help you in this regard.
Please see letter of support from the City of Cambridge attached. I await one from Heritage Cambridge.

LAURIER
Lyle S. Hallman
Faculty of Social Work

December 17, 2013

Chair Sandy Rung and Directors
Waterloo Regional Heritage Foundation
150 Frederick Street
Kitchener, ON
N3G 4J3

Dear Chair Rung:

It is with great enthusiasm that we submit our application for review by the Waterloo Regional Heritage Foundation on behalf of the Social Innovation Research Group at the Lyle S. Hallman Faculty of Social Work, Wilfrid Laurier University. We hope you see the importance and community relevance to the proposed research project entitled "Life in the Poorhouse: A Case Study of the Waterloo County House of Industry and Refuge" and consider providing some Foundation support to the project.

Attached we have included two letters of support as well as the full budget for the proposed project. As indicated, we are also seeking funding from an academic research funding source. We hope that the Foundation will also be interested in being a partner in this community history research project.

We look forward to talking in person with you about this exciting project.

Respectfully,



Ginette Lafreniere M.A., M.S.W. Ph.D.
Associate Professor
Lyle S. Hallman Faculty of Social Work
Wilfrid Laurier University
Director – Social Innovation Research Group
Director- Manulife Centre for Healthy Living



Sandy Hoy, M.S.W., Ph.D (candidate)
Research Associate
Social Innovation Research Group
Lyle S. Hallman Faculty of Social Work
Wilfrid Laurier University
shoy@wlu.ca
519-884-0710 ext. 5280



Project/Event Grant Application Form

Instructions: This application is intended for grants funded by the Waterloo Regional Heritage Foundation. Please read and understand the document *Project/Events Application Procedures* before attempting to complete this form. This is not an application for a Publication grant. Refer to www.wrhf.org for complete information and a different application form.

This Application Form can be filled in directly on your screen from your keyboard. **Print the result** and follow the instructions in #12 at the end of the application.

Name of Group/Applicant:	Dr. Ginette Lafreniere and Sandy Hoy, Social Innovation Research Group, Faculty of Social Work, Wilfrid Laurier University
Contact Person, if group:	Sandy Hoy
Mailing Address:	120 Duke St W
City/Township:	Kitchener, ON
Postal Code:	N2H 3W8
Telephone Number:	519-884-0710 x5280
Email Address:	shoy@wlu.ca
Web site Address:	www.sirg.ca
Fax Number:	
Amount of Grant Requested:	\$ 15,000
Total Budget for Project/Event:	\$ 208,800

1. What is the purpose of the project?

Life in the Poorhouse: A Case Study of the Waterloo County House of Industry and Refuge

The project is a research project that intends to uncover a piece of forgotten history in Waterloo Region through a case study of the Waterloo County House of Industry and Refuge. The case study will examine the establishment, governance, procedures and practices of the poorhouse and seeks to reveal the experiences and perspectives of residents, staff and community leaders. The study will collect and analyse currently dispersed information (archival information, newspapers, books) so that community residents and others interested in the topic have access to a piece of Waterloo Region's history that has been to date, largely untold. As we are located in the Faculty of Social Work at Wilfrid Laurier University, we will also explore how today's current ways of helping in a social work context are shaped by the past.

Quote from WM Jaffrey (1871):

"We come upon the Potter's Field, and side by side, rest the forgotten poor who have died in the House, without a single word to mark name, age or anything else connected with the dead, "that Christian ought to know to his soul's comfort." Perhaps, however, this will be rectified in time, and a decent fence put round the burial ground. It is but fair to presume that a county which has done so much for its living poor will not entirely overlook the dead ones—when there is time think over them, and a little more money to expend" (p. 40)

In 1869, Waterloo Township (pop. 7984) became among the first communities in Canada to admit an "inmate" to a newly built poorhouse, called the Waterloo County House of Industry and Refuge. As, quoted above, WM Jaffray, a local lawyer and community leader, toured the poorhouse in 1871 and notes the absence of grave markers for its inhabitants; his observations are an accurate foretelling of how the poorhouse and its inhabitants have mostly faded from the collective memory of Canadians. To date, no one has pulled together local House of Refuge information or analysed and wrote about the House.

Today, many Canadians probably think of the "poorhouse" as an abstract notion, and some may recall their parents or grandparents remarking: "we are going to end up in the poorhouse!" Few recognize that poorhouses physically existed as social institutions, and in the case of Waterloo Region, the House of Refuge hosted residents for almost a century (1869-1951).

Poorhouses can be described as a "one stop shop" for people without other means of shelter, food or support. The poorhouse or "poor farm" or in Canada, "houses of industry and/or refuge" offered food and residence for time spent working on the farm that was established alongside the main building.

Studies of poorhouses in North America reveal that inmates, as they were referred to, found themselves at the door of the poorhouses as a last resort, when relatives and friends were unable or unavailable to support each other. There was a wide range of people that sought refuge at the poorhouse including: the elderly, people with disabilities, people with mental illness, people with addictions, widows with children, orphans, the unemployed, young mothers, and others with no other options. The early to mid-19th century was industrializing, the economy was volatile and the notion of a social safety net was decades away. The rise of wage labour, mechanization, the seasonality of work, low wages (especially for women), wretched working conditions, poor medical care, an influx of unskilled and often sick European immigrants, and unsanitary city life set conditions for a growing number of homeless and destitute. The poorhouse was seen as a means to deal with the poor that were beginning to plague the cities.

This project objectives include:

- Completing a case study analysis of the Waterloo County House of Industry and Refuge
- Reveal the history behind the development, governance, policies and practices running the House of Refuge from the early 1860s to 1951
- Uncover the perspectives and experiences of people that lived in the House of Refuge
- Document and analyse the perspectives and experiences of community leader and staff of the House

- Digitalize and analyze the logs (referred to as the Register of Paupers, Vagrants and Idiots received at the House of Industry and Refuge), including an analysis of the demography of inhabitants
- Produce knowledge that contributes to local community history and to current social work and social policy knowledge and practice
- Pay tribute and memorialize the thousands of inhabitants of the House of Refuge

The full cost of this 2 year project is detailed in the attached budget at about 140,000. We are requesting 15,000 in support from the Waterloo Regional Heritage Foundation to support:

1. The cost of a transcriber to digitalize the archival information: transcribe the inmate logs and transcribe the meeting minutes.
2. The cost of designing a website to share project results publically.

2. What is the purpose or significance of this project as it relates to the preservation of heritage within the Region?

This project will be the first time that documents and photos related to the Waterloo County House of Industry and Refuge will be compiled, analyzed and shared with the public (Personal Communication with Region of Waterloo Archivist, August 2013). There were thousands of local community members that once resided in the House. Their experiences deserve a place in local history beyond a paragraph in a history book. This project will bring to light a piece of local history that few people are aware of. The project will document a time and place in local history that has been mostly overlooked.

The local community will benefit from learning about a forgotten aspect of local history and the project will provide insights into how people have responded to citizens in need of help over time in our community. Students and academics will also benefit from the knowledge gained from this project through insights into how the past has influenced the current social policy and social work practice.

Another important aspect of this project is preservation of information in archival documents. A recent report in University Affairs Magazine (August, 2013) underlines the importance of digital archiving. The report discusses the Lac-Mégantic Quebec library archives that were lost due to fire in the tragic train derailment explosion. With the support of the Foundation, this project will assist the archivists in scanning archival documents (the resident logs and meeting minutes) and transcribing the information. This will allow for the creation of a new digital resource that will compile a community historical and genealogical resource that is currently only available in analog.

And finally, an important contribution of this project will be to attempt to collect and share the experiences and stories of House of Refuge residents. They were buried in unmarked graves and forgotten. This project intends to shed light on their experiences and honour the memories of the men, women and children who lived in the House of Refuge.

The results of this project will be shared online, through public and academic presentations, and in book form.

3.(a) What is the purpose or mission of your organization?

The Social Innovation Research Group (SIRG) is located in the Faculty of Social Work at Wilfrid Laurier University. The mission of SIRG is to pursue social justice through research and education. SIRG represents a crossroads of academic and community stakeholders who believe and honour the idea that universities should be of service to the communities in which they operate and value mutuality in working partnerships, social innovation and social justice.

(b) Describe the benefits your organization contributes to the community.

SIRG is a research and popular education training incubator which contributes to both the broader community and the academic community in a variety of ways:

University-Community-Collaboration. SIRG has partnered with many local community groups, organizations and individuals to host public education events, awareness raising activities, community projects, and community-based research projects. Examples include: events and research in partnership with many of the organizations in the local violence against women sector, funding proposals, events, projects and research with local Aboriginal community members and organizations, and events and projects with many members of local immigrant and refugee communities and organizations.

Student training. A key contribution for SIRG is that it is a training portal whereby M.S.W. and Ph.D. students are encouraged to develop research skills in collaboration with community partners (funding proposals, process and outcome evaluations, needs assessments, etc.). SIRG offers an educational arena whereby faculty, students and community partners engage in community-based research projects designed to meet the needs of community partners and individuals who seek our support and networks to enhance their own community capacity building strategies

4. Your organization should plan to acknowledge any grant received from the Foundation permanently and in promotional material. (Please include examples of acknowledgement.)

Acknowledgement of Foundation support will be on all publications, websites, workshops and presentations related to this project.

5. List any other financial assistance which has been approved or applied for towards this project (include any matching funds, regular budget allocations, Ministry grants or any other financial assistance for this project).

In kind support from the Faculty of Social Work as been secured (see budget). An application has been submitted to the Social Sciences and Humanities Research Council (SSHRC) for

80,000 over 2 years for a post-doctoral fellowship to support the Senior Researcher position required for this project. We will be notified if we are successful in febeuary 2014. We are also applying for a SSHRC Insight Development Grant for 75,000 across 2 years to support this project. This application will be submitted in February 2014.

6. List any grants that have been received from the Foundation in the past:

Year Requested	Amount Requested	Amount Received
-	-	-

7. Would this project be completed without a grant from the Foundation? Please explain.

Some aspects of this project will be completed if other funding is secured.

8. Expected date of project completion:

As currently outlined, it is a 2-3 year project. Estimated completion date is December 2016

9. Please include the following material with this application:

For All Applications:

- Project/event budget with anticipated revenue and expenses. If the budget contains "in kind" contributions, provide an estimated cash value and indicate as such.
- Minimum of two detailed quotations from suppliers for each major good or service. Indicate which supplier is preferred.
- Any other information which you feel would support your application.

For Individuals:

- Letters of support

For Organizations:

- Your most recent annual report/audited financial statement
- Budget for the year in which grant is requested.
- Resolution from governing authority containing approval of grant request.

10. By making this submission, I/we certify that to the best of my/our knowledge, the information provided on this application form is accurate and complete and is endorsed by the organization which we represent.

11. Signature(s) of/for the applicant(s).

Lynette Lapierre

Date:

Dec 17, 2013

12. When completed, **print the result** and mail, fax, email or deliver, **with all additional pages and supporting documents**, to:

Waterloo Regional Heritage Foundation,
c/o Council/Committee Support Specialist, Council & Administrative Services
Regional Administration Building,
150 Frederick Street, 2nd floor,
Kitchener ON N2G 4J3

Questions? Telephone: 519-575-4493 or Email: gmike@region.waterloo.on.ca

Please make sure that your application is complete.

An incomplete application and/or incomplete documentation will prevent a decision by the Foundation.

		Year 1 cash	Year 1 in kind	Total Yr1	Year 2 cash	Year 2 in kind	Total Yr2	Total Cash	Total In Kind
Senior Researcher		65000			65000				
Course Relief for		7500			7500				
Master of Social Work Student	4 months - 450 hours		13500			13500			
Master of Social Work Student Research	1 term, 5hours/week	1800							
Website		8000			1000				
Transcriber		12000							
office space, phone, computer, printing travel			6000			6000			
		1500			500				
Total		95800	19500	115300	74000	19500	93500		



Lyle S. Hallman
Faculty of Social Work

KITCHENER | Waterloo | Brantford | Toronto

November 4, 2013

Dear Directors, Waterloo Regional Heritage Foundation:

It is with pleasure that I write in support of the project funding proposal entitled *Life in the Poorhouse: A Case Study of the Waterloo County House of Industry and Refuge*, submitted by Dr. Ginette Lafreniere and Sandy Hoy of the Social Innovation Research Group, Faculty of Social Work, WLU. The proposal to examine and share the experiences of the residents of the local House of Refuge will contribute to shedding light on a compelling aspect of local history of which few people are aware.

I recognize in my role as the Dean of the Faculty of Social Work that the project offers educational and research training opportunities to social work students engaged in understanding how past social values, policies and practices inform our current contexts in social work practice.

A key value for the Lyle S. Hallman Faculty of Social Work is community engagement. This project reflects the value of community engagement as it will involve the Social Innovation Research Group (SIRG) engaging students with local social history and community groups, and will lead to publishing and publically sharing community history that will be of interest to a wide range of community members. SIRG has a proud 10-year history of working in mutually beneficial partnerships with many local community organizations.

The Lyle S. Hallman Faculty of Social Work will be supportive of this project through offering in kind supports such as the research assistance of Master of Social Work placement students, office space, phone, email, and technical support. The results from this project will be shared at community presentations that will be hosted in our building, which is a heritage building (the former St. Jerome's high school).

With support from the Waterloo Region Heritage Foundation, this project can contribute to promoting and encouraging interest in the local heritage and history of our region, as well contributing to social work education and knowledge.

Sincerely,

A handwritten signature in black ink, appearing to read "Nick Coady".

Nick Coady, Dean



Region of Waterloo

November 19, 2013

Chair Sandy Rung and Directors
Waterloo Regional Heritage Foundation
150 Frederick Street
Kitchener, ON
N3G 4J3

Dear Chair Rung:

Please accept this as my letter of support for the project "Life in the Poorhouse: A Case Study of the Waterloo County House of Industry and Refuge."

The story of the House of Industry and Refuge, like its inhabitants, has only been included as an excerpt in other publications. Yet, we have noticed an increasing interest in the House of Industry and Refuge from local citizens and researchers from across Canada, the United States and the UK. They are eager to understand the function of the House as well as the experience of the people who lived and worked there. Citizens and researchers have also expressed an interest in preserving the memory of the House of Industry and Refuge.

I am confident that the project proposed by the Social Innovation Research Group will fill a void in the understanding of, and appreciation for our local heritage. The project will produce resources that will promote and encourage interest in the heritage of Waterloo Region while preserving and providing greater access to the history of the House of Industry and Refuge.

We are happy to support the project by providing the applicants with access to the archival records of the House of Industry and Refuge preserved at the Region of Waterloo Archives. The proposed book, presentation and web resources support and augment our goals to preserve and provide access to the archival records of the Region of Waterloo. We will collaborate and cooperate with the Social Innovation Research Group so that they may fulfill the goals of their project and increase public access to and awareness of the history of the House of Industry and Refuge.

Sincerely,

Charlotte Woodley, MA
Archivist
Region of Waterloo Archives
E-mail: cwoodley@regionofwaterloo.ca
Phone: 519-575-4757 ext. 3027
Fax: 519-575-4481
Web: <http://www.region.waterloo.on.ca/archives>

CORPORATE RESOURCES
Information Management
and Archives

P.O. Box 9051 – Station C
150 Frederick Street
Kitchener ON Canada N2G 4J3
Telephone: (519) 575-4400
Fax: (519) 575-4481
www.region.waterloo.on.ca



Waterloo Regional Heritage Foundation

Minutes

Tuesday, January 28, 2014

6:35 p.m.

Waterloo County Room

Regional Administration Building

150 Frederick Street, Kitchener

Present were: Chair S. Rung, D. Bonk, A. Crerar, A. Dias, J. Glass, T. Galloway, Z. Janecki, J. Lewis, S. Lovell, S. Massel, M. McCreery, B. Paddock, J. Roberts, K. Seiling, W. Stauch and L. Turner

Members absent: L. Haggerty

Declarations of Conflict of Interest

None declared.

Accounts and Grant Summary

Connie Bogusat, Analyst Financial Services, submitted the Waterloo Regional Heritage Foundation Accounts Summary as of December 31, 2013, the December 2013 and the January 2014 Grants Summaries for review.

Treasurer's Report

a) WRHF-14-001, 2014 Insurance Policy Renewal

C. Bogusat introduced the report on behalf of Craig Smith, Manager, Risk Management highlighting that the Foundation's insurance program has been placed with another insurance company with a lower premium at a savings of \$353.00.

Moved by S. Massel

Seconded by W. Stauch

THAT the Waterloo Regional Heritage Foundation approve the purchase of its 2014 insurance portfolio at an annual premium of \$1,800.00 plus applicable provincial sales tax of 8% (\$144.00), totaling \$1,944.00 from the Guarantee Company of North America

Insurance Company (through Cowan Insurance Brokers Ltd.) under the terms and conditions outlined in Report WRHF-14-001 dated January 28, 2014.

Carried

Approval of Minutes

Questions were raised about the approved Research Grant motion in the minutes and clarification was provided.

Moved by Z. Janecki

Seconded by S. Massel

That the minutes of the Waterloo Regional Heritage Foundation meeting held on November 26, 2013, be approved

Carried

Budget for 2014

C. Bogusat distributed the 2014 budget noting the budget has been slightly changed compared to the budget that was distributed in October. She indicated that Council on January 15th, 2014 approved a 5% reduction and the removal of the annual per capita grant increase for the Waterloo Regional Heritage Foundation.

T. Galloway highlighted that both the Arts Fund and the Heritage Foundation both received the same small decrease.

The Waterloo Regional Heritage Foundation draft 2014 Budget was presented for approval. A copy is appended to the original minutes.

MOVED by S. Massel

SECONDED by A. Dias

THAT the 2014 Budget for the Waterloo Regional Heritage Foundation be approved as presented at its meeting on January 28th, 2014.

Carried

2013-2014 Committees

a) Allocations and Finance Committee

S. Massel highlighted that A&F reviewed 3 applications. She provided a brief detail on the applications stating they will be inviting Ken Hoyle and Social Innovation Research Group to the next meeting to make a presentation. She stated the third application was from Halton Region.

b) Communications Committee

Z. Janecki reminded everyone that the Heritage Showcase will be at Fairview Mall on Saturday, February 15th, 2014. He highlighted he has received over 30 applications of groups wanting to participate. He announced that Erin Flewwelling will send an email out to Foundation members to sign up for shifts that day.

Z. Janecki outlined the shift times and explained where the Heritage Showcase will be set up in the mall.

S. Lovell asked that Foundation members to remind other groups at the Heritage Showcase to nominate or consider nominating someone for a Heritage award.

c) Heritage Advisory Committee

S. Lovell noted that the new deadline for nominations is March 25th, 2014 and asked that the website be updated to reflect the new date.

It was also pointed out that a blurb on the New Research for Publication award should be on the website. A. Crerar stated he will provide S. Rung with a write up on the new award and noted that he would like a brochure created to be handed out at the Heritage Showcase.

A. Crerar asked if there were suggestions on a name for the new research award, a few names were mentioned and one member suggested Jack Young the creator of the Waterloo Regional Heritage Foundation. A. Crerar thanked everyone for their suggestions and noted that HAC will consider a name in the next few months.

S. Lovell provided an update on plaques that have been purchased.

A. Crerar provided an update on the Research Awards stating the deadline date was changed and they budgeted for two \$3,000 awards.

A. Crerar provided an overview of the applications obtained. He highlighted HAC is recommending Scott McGeown, Joshua Pride and Shelby Riddell for their research project and website to commemorate and discuss the reaction of the Waterloo Region to the outbreak of the First World War. A. Crerar indicated HAC received another application from a student from York University but that more information needs to be gathered before recommending the applicant for the award.

Moved by A. Crerar

Seconded by D. Bonk

That the Waterloo Regional Heritage Foundation accept the selection of Scott McGeown, Joshua Pride and Shelby Riddell for a Heritage Research Award, in the amount of \$3000.00, for their research project on the reaction of the Waterloo Region to the outbreak of the First World War.

Carried

d) Executive Committee

No meeting.

Reports – Member Organizations

a) N-W Branch, Architectural Conservancy of Ontario

A. Schiedel gave a verbal update noting that John Ardnt attended the City of Kitchener's Council meeting on Monday, January 27th, 2014 regarding the Municipal Heritage Register stating 20 properties were on the list of heritage interest. He highlighted the N-W Branch is getting ready for the Heritage Showcase and in April they are having a guest speaker.

Z. Janecki provided more information on the City of Kitchener's meeting highlighting that 2 properties were deferred and 18 were passed to be designated heritage property.

b) Heritage Cambridge

B. Paddock gave a verbal update and showed pictures of the Dickson Park Livestock sheds. He announced the upcoming House tour in May 2014 and described how Heritage Cambridge is paying tribute to Peter Stokes and Ben Rosedale.

c) Waterloo Historical Society

J. Glass provided a verbal update noting the Waterloo Historical Society Newsletter is in the correspondence folder. He highlighted that the Annual Volume release will be Saturday, May 10th, 2014 and the next public meeting is March 15th, 2014 and the guest speaker is Helmut Ostermann.

d) Waterloo Region, Ontario Genealogical Society

D. Bonk gave a verbal update highlighting a few speakers lined up for the next few months. Karen Ball-Pyatt will be at the Kitchener Public Library on Friday, February 14th, 2014 and her presentation will be on Solider Information Card Project. He also highlighted a tour of a gem in Waterloo Region and that in May you can learn how to use the genealogical software.

Correspondence

The correspondence folder was circulated among the members for their review.

Other Business

a) Z. Janecki inquired about the Six Nations workshop happening on February 14th, 2014. W. Stauch noted that this workshop is full.

- b) W. Stauch highlighted the Shipwreck exhibit coming to the Waterloo Region Museum.
- c) W. Stauch informed members of a photo contest the Grand River Conservation Authority is having to celebrate 20 years of the Grand River being designated a heritage river.

Next Meeting – Tuesday, February 25, 2014

Adjourn

Moved by J. Lewis

Seconded by J. Glass

That the meeting adjourn at 7:16 p.m.

Carried

Foundation Chair, S. Rung

Foundation Secretary, E. Flewwelling

**Waterloo Regional Heritage Foundation
Allocations and Finance Committee Report
February 25, 2014**

1. Application: Ken Hoyle

Summary:

The Allocations and Finance Committee has reviewed an application from Mr. Ken Hoyle to replace rusting eaves troughs on the east side of his heritage property in Galt, and to add new eaves troughs on the west side to match the front. Mr. Hoyle has requested \$2,500 towards this restoration project.

Recommendation:

That the Waterloo Regional Heritage Foundation approve a grant to Mr. Hoyle equal to 50% of the project cost to a maximum of \$2,250 plus HST to replace and add replica eaves troughs to his heritage property at 30 Colborne St, Cambridge; and,

And that the restoration is completed before February 25, 2015, a one-year period from the date of the approved motion;

And that a suitable acknowledgement of the Foundation's contribution is made with the installation of a plaque at the Foundation's expense on the exterior of the building, visible to the public, at a location to be decided by the Foundation and Mr. Hoyle;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Report:

Mr. Hoyle's property is designated under Part IV of the Ontario Heritage Act, and his application has been supported by both the Planning Services Department of the City of Cambridge and Heritage Cambridge.

In accordance with the Foundation's Grant Policies, the applicant submitted two quotations for the replacement eaves troughs. Mr. Hoyle experienced difficulty in finding companies that could make replica eaves troughs, but was able to secure a quote of \$4,500 from MKM Roofing Ltd and a quote of \$8,400 from Robertson Restoration. Mr. Hoyle prefers to work with MKM, and he will prime and paint the new fascia himself, and the eaves trough next year after it has weathered.

2. Application: Social Innovation Research Group, Faculty of Social Work, Wilfrid Laurier University

Summary:

The Allocations and Finance Committee has reviewed an application from the Social Innovation Group to conduct a research project on the Waterloo County House of Industry and Refuge. The case study will examine the establishment, governance, procedures and practices of the poorhouse and will seek to reveal the experiences and perspectives of residents, staff and community leaders. The applicant seeks \$15,000 in support of two elements of the project: (1) to hire a transcriber who will digitize the inmate logs and the meeting minutes; and (2) to design a website which will share project results publically.

Recommendation:

That the Waterloo Regional Heritage Foundation approve a grant to the Social Innovation Research Group, Faculty of Social Work, Wilfrid Laurier University in the amount of \$15,000 to hire a transcriber to digitize archival material from the Waterloo County House of Industry and Refuge and to design a website to share project results publically; and,

And that the project is completed before December 2016;

And that a suitable acknowledgement of the Foundation's contribution is made using the official name Waterloo Regional Heritage Foundation and the Foundation's logo;

And further that a statement of account with copies of supporting invoices and receipts be submitted to the Foundation upon completion of the project with request for payment.

Report:

The research project being undertaken by the Social Innovation Group (SIRG) is quite large in scope with a budget of \$169,800 in cash expenses with an estimated finish date of December 2016. In addition to seeking \$15,000 from the Foundation, SIRG is applying for two SSHRC (Social Sciences and Humanities Research Council) grants totalling \$155,000. The Faculty of Social Work will contribute \$39,000 in in-kind expenses.

According to the WRHF's Grant Policies, projects must be completed within one year of the grant being approved, but the Policies also allow the Foundation to amend the deadline in special cases. Given the scale of this project, Allocations and Finance

seeks the Foundation's support in extending the deadline to December 2016, the estimated finish date of the project.

3. Application: Conservation Halton Foundation

Summary:

The Allocations and Finance Committee has reviewed an application from the Conservation Halton Foundation for \$2,000 to contribute to the building of an Iroquoian longhouse in Crawford Lake. The Crawford Lake Hawk Clan Longhouse Project intends to preserve and promote the cultural heritage of an Iroquoian community that resided on Crawford Lake in the 15th century.

Recommendation:

That the Waterloo Region Heritage Foundation not approve the application by the Conservation Halton Foundation because the building is not located in Waterloo Region.

Report:

While Allocations and Finance is supportive of this project in principle, it is unable to recommend approval of a grant because the longhouse is being constructed in another part of the province. According the Foundation's Grant Policies, capital projects must be located in Waterloo Region.